



**Minutes of the Meeting of Kettlewell with Starbottle Parish Council
Wednesday 3 June 2026 at 7.30pm in Kettlewell Village Hall**

Present: Councillor Wilkinson (Chair), Councillor Appleton, Councillor Close, Councillor Lister and Councillor Macefield

Laura Jowett (Clerk), and six members of the public

2627/25 To receive apologies and approve the reasons for absence

None, all were present

2627/26 Disclosures of Interest / Dispensations

- a) To receive any disclosure of pecuniary or non-pecuniary interest from members on matters to be considered at the meeting.
- b) To decide upon any dispensation requests from members received by the clerk in respect of this meeting.

None

2627/27 Minutes

Resolved to approve the minutes of the Annual Meeting of the Council held on Wednesday 6th May 2026

2627/28 North Yorkshire Council

- a) To receive a report from North Yorkshire Council

Councillor Foster had sent his apologies

- b) To note Parish Updates

Noted

2627/29 Clerks report

To note the Clerk's report - noted

2627/30 Planning

- a) To consider planning applications received before the meeting:

None

2627/31 Playground

To receive an update on the playground and to agree any action required

It was noted that the grass has been cut and the contractor has done a good job. The wall head requires improvement, Councillor Appleton will address this.

2627/32 Highways

- a) To receive information about any highways issues in the parish and to agree any action required**

Resolved to write to Highways to request that the sign at the junction of Middle Lane with the B6160 be turned to face traffic approaching Townfoot Bridge on the B6160, that the 30mph sign before the new bridge be moved 100 yards further up the knipe, and to request warning signs be placed on Park Rash to warn cyclists of the steep gradient and sharp corner and to advise that they slow down.

2627/33 Street Lighting

- To receive an update on street lighting and to agree any action required**

The clerk will chase up quotes for 2 replacement lighting columns, and Councillor Lister will investigate new fittings.

2627/34 Annual Governance and Accountability Return

- a) To receive the internal auditor's report (page 4 of the Annual Return)**

The internal auditors report was received and noted

- b) To note the effectiveness of internal financial control was reviewed on 04/03/26 and agreed to be effective and proportionate**

The Council's internal controls were reviewed in March 2026 and agreed to be effective

- c) To approve and sign the Annual Governance Statements**

The Chair read through each of the assertions of the Annual Governance Statement.

Resolved to approve and sign the Annual Governance statement

- d) To approve and sign the Accounting Statements**

Resolved to approve and sign the Annual Governance statement

- e) To certify the council as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 (to sign page 3 of the Annual return)**

Resolved to certify the council as exempt from a limited assurance review due to gross income and expenditure being less than £25,000

- f) To set the period for the exercise of public right**

The period for the exercise of public rights was agreed as Monday 8 June to Friday 17 July 2026

2627/35 Council Business

- a) To receive an update on grant funding for War Memorials maintenance**

A grant application had been submitted to the War Memorials Trust but had been unsuccessful. **Resolved** to ask Councillor Foster if there is any ward grant funding available.

- b) To receive information about traffic cones on highways and to consider any action required**

The Council considered the information and resolved to send a letter advising that cones should not be used to obstruct the highway, and to suggest that the residents consider signage instead.

- c) To receive information regarding servicing the clock, and to note the quote for the clock service in 2027**

A quote had been received advising the cost of the clock service in 2027 would be £406 plus VAT.

- d) **To consider writing to the Trust Lords to request an update on Kettlewell Market Place**

Resolved to write to the Trust Lords

2627/36 Financial Matters

- a) **To note the bank balances and receive a bank reconciliation to 22/05/2026, if available**

The bank reconciliation was received and the bank balances at the 22 May 2026 were noted as:

Current Account: £45.00

Savings Account: £17,105.05

- b) **To approve the following payments:**

- i. North Yorkshire Council: Street lighting energy 2025-2026: £1,560.74 (including VAT of £260.12)
- ii. Yorkshire Dales Garden Maintenance: grass cutting May and June 2026: £440.90
- iii. Clerk's expenses: 8 x second class stamps: £7.28

2627/37 Public Participation

Residents raised issues with verges, signage and works at the War Memorial. These items will be added to the agenda of the next meeting.

2627/38 Date of the next meeting

The next ordinary meeting of the Council will be Wednesday 1st July 2026 at 7.30pm