



Date: Thursday 30th April 2026

To: Councillor Appleton, Councillor Close, Councillor Lister, Councillor Macefield and Councillor Wilkinson

Dear Councillors,

You are hereby summoned to **THE ANNUAL MEETING OF KETTLEWELL WITH STARBOTTON PARISH COUNCIL** on **Wednesday 6th May 2026 at 7.30pm** at **Kettlewell Village Hall**

Laura Jowett

Clerk to the Council

Email: : clerk@kettlewellstarbottle-parishcouncil.org.uk

To transact the business as below;

Agenda

2627/01 To elect the Chair of the Parish Council 2026-2027

2627/02 To receive the Chair's Declaration of Acceptance of Office

2627/03 To elect the Deputy Chair of the Parish Council 2026-2027

2627/04 To receive apologies and approve the reasons for absence

2627/05 Disclosures of Interest / Dispensations

- a. To receive any disclosure of pecuniary or non-pecuniary interest from members on matters to be considered at the meeting.
- b. To decide upon any dispensation requests from members received by the clerk in respect of this meeting.

2627/06 Minutes

To approve the minutes of the meeting of the Council held on Wednesday 1st April 2026

2627/07 North Yorkshire Council

- a) To receive a report from North Yorkshire Council
- b) To note Parish Updates
- c) To receive and note the updated Parish Charter

2627/08 To confirm the Council's representatives on other bodies:

- a) Playground Committee
- b) Village Hall Committee
- c) NYCC Craven Area Committee
- d) YLCA

- e) YDNP parish forum meetings
- f) Any other organisations/ committees

2627/09 To review the asset register and resolve to adopt the financial risk assessment

2627/10 Council Policies

To approve:

- a) Standing Orders
- b) Financial Regulations
- c) Code of Conduct
- d) Scheme of Delegation
- e) Complaints Procedure
- f) IT Policy

2627/11 To agree the calendar of meetings for 2026-2027

2627/12 General Power of Competence

To reaffirm that the Council meets the eligibility to use the General Power of Competence

2627/13 Clerks report

To note the Clerk's report

2627/14 Planning

- a) To consider planning applications received before the meeting:
- b) To receive the YDNPA Draft Design Guide and consider if the Parish Council wishes to submit comments

2627/15 Playground

- a) To receive an update on the playground

2627/16 Highways

- a) To receive information about any highways issues in the parish and to agree any action required

2627/17 Street Lighting

- a) To receive an update on street lighting and to agree any action required

2627/18 Council Business

- a) To receive information about grant funding through the War Memorials Trust
- b) To consider obtaining and displaying signage on open access land

2627/19 Financial Matters

- a) To note the bank balances and receive a bank reconciliation to 24/04/2026, if available
- b) To approve the following payments:
 - i. C. Smith: Internal audit 2025-2026: £55
 - ii. Yorkshire Dales Garden Maintenance: Grass cutting April 2026: £220
- c) To receive a draft copy of the accounts for consideration ahead of approving the Annual Governance and Accountability Return at the June meeting.
- d) To receive the Internal Auditors full report and consider any action required in relation to recommendations

2627/20 Public Participation

2627/21 Exclusion of the Press and Public

To resolve that members of the press and public be excluded from item 2627/23 only under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature. (Commercially sensitive information)

2627/23 War Memorial maintenance quotes

- a) To receive and consider quotes for war memorial repairs, if available
- b) To consider appointing a contractor and approving expenditure

2627/24 Date of the next meeting

The next ordinary meeting of the Council will be Wednesday 3rd June 2026 at 7.30pm