



**Minutes of the Meeting of Kettlewell with Starbottle Parish Council
Wednesday 4 March 2026 at 7.30pm in Kettlewell Village Hall**

Present: Councillor Lister (Chair), Councillor Appleton and Councillor Close
Laura Jowett (Clerk), Councillor Richard Foster (North Yorkshire County Council) and three members of the public

2526/122 To receive apologies and approve the reasons for absence

Apologies had been received from Councillor Macefield and Councillor Wilkinson

2526/123 Disclosures of Interest / Dispensations

- a) To receive any disclosure of pecuniary or non-pecuniary interest from members on matters to be considered at the meeting.
- b) To decide upon any dispensation requests from members received by the clerk in respect of this meeting.

None

2526/124 Minutes

Resolved to approve the minutes of the ordinary Meeting of the Council held on Wednesday 4 February 2026

2526/125 North Yorkshire Council

- a) To receive a report from North Yorkshire Council

County Councillor Foster spoke a little about local town plans.

- b) To receive and note the Parish Updates

Received and noted.

- c) To consider the Council's response to the Rural Housing Enabler's request for parish council support to carry out a housing needs survey

Resolved to support the request for the Rural Housing Enabler to carry out a housing needs survey

- d) To receive an update about North Yorkshire Council's Home to School Transport Policy and the impact on residents, and to agree any actions required

Councillor Foster advised that a specific email address will be set up shortly and advised the Council to re-submit a comment, either the previously submitted comment or an amended comment.

2526/126 Clerks report

To receive the clerk's report

Received and noted

2526/127 Planning

a) To consider planning applications:

C/46/264E - Full planning permission for the siting of 1no. additional camping pod at Wharfe Camp, Dowber House, Kettlewell, Skipton, BD23 5HX

Resolved to make no comment.

2526/128 Playground

a) To receive an update on the playground

No update

b) To consider any action required

None

2526/129 Highways

a) To consider Highways issues in the Parish

The issues raised at the last meeting have not been addressed

b) To receive an update on works at the new bridge, if available

No update

c) To agree any action required

The Clerk will send follow up emails

2526/130 Street Lighting

a) To receive and consider an update on street lighting

A cover needs fixing but other than that, all lights are in good working order.

b) To agree to request repairs, if required

Not required

c) To consider requesting quotes for replacement lighting columns

Quotes will be requested for two replacement columns, at Croft Cottage, Kettlewell and Bushey Lodge Lane, Starbotton

2526/131 Council Business

a) To approve an IT Policy

Resolved to approve the IT Policy

b) To review the effectiveness of the Council's internal control

Reviewed and approved

c) To receive and note the Internal Audit Engagement Letter 2025-2026

Received and noted

d) To review the effectiveness of the Council's internal audit arrangements

Reviewed and approved

e) To receive information and to consider arrangements for taking part in The Great British Spring Clean

Received and noted, Councillor Macefield will be asked to consider arranging a litter pick.

f) To receive an update on replacement bins and to consider approving payment for a dog waste bin, if required

Councillor Foster advised that he thought the bin in the YDNP car park has recently been replaced, however the bin has not yet been replaced. Councillor Foster will chase up the dog bin.

g) To receive information regarding Royal Mail

None

2526/132 Correspondence

To consider correspondence received:

None

2526/133 Financial Matters

a) To note the bank balances and receive a bank reconciliation to 24/01/26, and 24/02/26

The bank balances at the 24 February 2026 were noted as:

Current Account: £62.60

Savings Account: £13,394.31

b) Resolved to approve payments:

- i. Open Spaces Society: Annual subscription: £45.00
- ii. Steven Claxton: Street lighting repairs: £349.64

2526/134 Public Participation

None

2526/135 Resolved that members of the press and public be excluded from item 2526/136 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature. (Consideration of commercially sensitive information)

2526/136 War Memorial Repairs

a) To receive and consider quotes for war memorial repairs, if available

Not available

b) To appoint a contractor and approve expenditure

Not required

2526/137 Date of the next meeting

The next meeting of the Council will be held on Wednesday 1 April 2026 at 7.30pm