



**Minutes of the Meeting of Kettlewell with Starbottle Parish Council
Wednesday 3 December 2025 at 7.30pm in Kettlewell Village Hall**

Present: Councillor Lister (Chair), Councillor Wilkinson (Deputy Chair), Councillor Appleton, and Councillor Macefield

Laura Jowett (Clerk), Rachel Tait (Rural Housing Enabler, North Yorkshire County Council) and one member of the public

2526/93 To receive apologies and approve the reasons for absence

Apologies had been received from Councillor Close.

2526/94 Disclosures of Interest / Dispensations

- a) To receive any disclosure of pecuniary or non-pecuniary interest from members on matters to be considered at the meeting.
- b) To decide upon any dispensation requests from members received by the clerk in respect of this meeting.

None

2526/95 Minutes

Resolved to approve the minutes of the ordinary Meeting of the Council held on Wednesday 5 November 2025

2526/96 North Yorkshire Council

- a) To welcome Rachel Tait, Rural Housing Enable for North Yorkshire Council, to the meeting and receive a short presentation

The Council welcomed Rachel Tait to the meeting and received a presentation. Rachel explained that her role is to identify affordable housing needs in rural communities, and to try to meet these needs. She advised that NYC work closely with the YDNPA on this and explained the process, which would involve a housing needs survey being sent to every home in the parish and then to carry out a full assessment to establish if there is a housing need. She advised that the purpose of this is to build new affordable homes for local people and the criteria used for this. Rachel advised that where a need is identified they would look at small plots of no more than 12 dwellings, on rural exception sites, but that any development may be of 2-3 dwellings where this level of need had been identified.

Rachel advised that she is attending an upcoming meeting of Buckden Parish Council and that North Yorkshire Council may carry out a 'cluster survey' of both parishes. Rachel advised that she would like to attend a meeting in the spring when the Council has had the opportunity to consider its response.

- b) To receive a report from North Yorkshire Council

None

- c) To receive and note the Parish Updates

Noted

2526/97 Clerks report

To receive the clerk's report

Received and noted

2526/98 Planning

To consider planning applications:

None received.

2526/99 Playground

a) To receive an update on the playground

No update, the work on the gate is still outstanding.

b) To consider any action required

2526/100 Highways

a) To consider Highways issues in the Parish

The Highways Officer has requested what3words details for many locations of issues which have previously been reported, including the damage to the new bridge. Many of these have been provided previously and will be reported again after the meeting.

An additional issue was raised regarding an area of the highway at Cam Gill Road where the reinforcement of the road is being eroded by the flowing of the beck. This issue requires urgent attention to ensure public safety and prevent the issue from worsening and causing serious disruption.

b) To agree any action required

All issues will be reported to Highways.

2526/101 Street Lighting

a) To receive and consider an update on street lighting

An update was provided.

b) To agree to request repairs, if required

Resolved to request repairs to the light at Kings Court and to request that the light at Manningham House be fitted with a low wattage bulb,

c) To consider requesting quotes for replacement lighting columns

The Clerk will obtain quotes for the replacement of three lamp posts and fitments.

2526/102 Council Business

a) To receive an update on replacement bins

The bin behind the garage may have been replaced.

b) To receive information regarding the church clock and to consider the Parish Council's position.

Deferred to a future meeting

c) To receive and consider information about repairs at the War Memorial, and to consider prioritising work and agreeing any action required.

The Council noted that the application has been submitted for the work to remove two conifer trees. The Council will consider the other work required once the trees have been removed.

2526/103 Correspondence

To consider correspondence received:

- a) **To receive information from The Pensions Regulator regarding re enrolment duties and re-declaration and to delegate arrangements to the Clerk.**

Resolved to delegate arrangements for re-enrolment duties to the Clerk.

- b) **To consider an offer from a trustee of Grassington Hub, to produce a 'Welcome to Kettlewell' booklet and to consider appointing a Councillor to work with the Grassington Hub on this project.**

Information was received. The Council did not wish to appoint a councillor to work on this project.

2526/104 KSPC Budget 2026-2027

- a) **To receive and note the tax base for 2026-2027**

Received and noted. The tax base for 2026-2027 has been confirmed as 247.49, this is an increase from 235.39 in 2025-2026.

- b) **To agree the level of reserves required**

Resolved to maintain reserves of £8,725.

- c) **To consider and approve a budget for 2026-2027**

The Council **resolved** to approve the budget with expenditure of £11,595 for 2026-2027.

- d) **To set the precept for 2026-2027**

Resolved to set the precept at £9,000 for 2026-2027. This equates to £36.37 per band D property, a reduction of £1.86, or 4.88%, on 2025-2026. This reduction is funded by the increase to the tax base.

2526/105 Financial Matters

- a) **To note the bank balances and receive a bank reconciliation to 24/11/25**

The bank balances at the 24 November 2025 were noted as:

Current Account: £0.10

Savings Account: £14,435.21

- b) **Resolved** to approve payments:

- i. Aubergine 262 Ltd: Domain 05.01.26-04.01.27: £36.00 (including VAT of £6.00)
- ii. Contribution to Clerk's additional expenses (travel, telephone etc): £50.00
- iii. 2 x Christmas trees: £150

2526/106 Public Participation

2526/107 Date of the next meeting

The next meeting of the Council will be held on Wednesday 4 February 2026 at 7.30pm