



**Minutes of the Meeting of Kettlewell with Starbottle Parish Council
Wednesday 5 November 2025 at 7.30pm in Kettlewell Village Hall**

Present: Councillor Lister (Chair), Councillor Wilkinson (Deputy Chair), Councillor Appleton, Councillor Close and Councillor Macefield

Laura Jowett (Clerk), Councillor Richard Foster (North Yorkshire County Council) and three members of the public

2526/77 To receive apologies and approve the reasons for absence

None, all were present.

2526/78 Disclosures of Interest / Dispensations

- a) To receive any disclosure of pecuniary or non-pecuniary interest from members on matters to be considered at the meeting.
- b) To decide upon any dispensation requests from members received by the clerk in respect of this meeting.

None

2526/79 Minutes

Resolved to approve the minutes of the ordinary Meeting of the Council held on Wednesday 1 October 2025

2526/80 North Yorkshire Council

a) To receive a report from North Yorkshire Council

Councillor Foster gave a report on finance and accommodation for elderly people.

b) To receive and note the Parish Updates

Received and noted

c) To receive and consider the Parish Election Recharges Policy

Received and noted

d) To receive and consider a request from the Rural Housing Enabler North Yorkshire (West), to attend the Parish Council meeting on the 3rd December.

Resolved to invite the Rural Housing Enabler North Yorkshire (West), to attend the Parish Council meeting in December or February.

2526/81 Clerks report - Received and noted

2526/69 Planning

a) To consider planning applications:

C/46/223C, Market House, Middle Lane, Kettlewell, SKIPTON, BD23 5QX - Section 73 application to vary conditions 3i (retention of outer frame of the former shop front) & 4

(timber colour) of C/46/223B (Householder planning permission and relevant demolition in a conservation area in respect of removal of existing shop window frontage and recessed shop/cafe entrance door and replacement with new timber bay window) in respect of non retention of outer frame, and timber colour to be Farrow & Ball lime white. The Council did not wish to comment.

2526/83 Playground

a) To receive an update on the playground

A member of the Playground Committee gave an update and advised that the manufacturer of the new equipment has been asked to address issues raised in the annual inspection and ensure that the equipment is compliant.

b) To consider any action required

Action is ongoing

2526/84 Highways

a) To consider Highways issues in the Parish

Highways have not replied to requests for information regarding the New Bridge. The three strips of badly replaced road surfacing in Starbotton have not been repaired

b) To agree any action required

The Clerk will report issues again, and will contact the Bridges Department regarding works to the bridge. Councillor Foster will also chase these issues with North Yorkshire Council.

2526/85 Council Business

a) To receive an update on replacement bins

Councillor Foster will chase this up.

b) To receive information about dog fouling and to consider any actions required

There is an issue with persistent dog fouling by the sewage works. This will be reported to Environmental Health.

c) To receive information about Christmas decorations and agree any action or expenditure required

Resolved to approve expenditure of £250 for Christmas trees. An application will be made to the Scarecrow festival for funding for new lights.

d) To consider withdrawing financial support for the service of the church clock.

This item was deferred to a future meeting to allow further information to be obtained.

e) To receive and consider information about repairs at the War Memorial, and to agree any action required.

Information was provided regarding works required. It was suggested that in the short term repairs to edgings, repointing the flagging on the roadside and cleaning the memorial are priorities. Longer term there is work to be done to replace the membrane and chippings. The Council **resolved** to look into costs of the work and the availability of grants.

f) To consider writing to the Trust Lords regarding land registration

Resolved to send a letter requesting an update on land registration.

2526/86 Correspondence

To consider correspondence received

a) To receive information regarding the Yorkshire Dales National Park Management Plan 2025-2030

Received and noted

2526/87 Financial Matters

a) To note the bank balances and receive a bank reconciliation to 24/10/25

The bank balances at the 24 October 2025 were noted as:

Current Account: £100.00

Savings Account: £14,895.24

b) Resolved to approve payments:

i. CloudNext: Council email accounts 2025-2026: £59.98 (including VAT of £9.99)

ii. Kettlewell resident: grass cutting at Langcliffe Garth: £60.00

c) To note the tax base for 2026-2027

The tax base has increased from 235.39 in 2025-2026 to 247.49 in 2026-2027

d) To consider the draft budget for 2026-2027 and to suggest amendments in order that these can be made ahead of the December meeting.

The draft budget had been received and considered, no amendments were suggested.

2526/88 Public Participation

One resident asked about broken wood left at the Market Place.

2526/89 Resolved that members of the press and public be excluded from item 2526/90 and 2526/91 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature.

(Consideration of commercially sensitive information)

2526/90 Grass Cutting Tenders

a) To receive and consider bids received for the grass cutting contract

The grass cutting tender had been displayed online and in noticeboards and an invitation to tender sent to four local contractors. Two bids had been received by the deadline of the 30th October 2025. Both bids were opened in the meeting with all Councillors and the Clerk present. The bids were considered.

b) To award the contract and approve expenditure

Resolved to award the grass cutting contract from 01/04/26-31/03/2029 to Mark McGlincy for the cost of cost of £1,200 in 2026, £1,220 in 2027 and £1,240 in 2028.

2526/91 Tree work

a) To receive and consider quotes received for the removal of two trees at the war memorial

Four contractors had been asked to provide a quote and two quotes had been received. These were considered by the council.

b) To appoint a contractor and approve expenditure

Resolved to place an order with Heley Tree Care for the removal of two coniferous trees at the war memorial, including submitting an application for the appropriate permissions, for the cost of £816.00 (including VAT).

2526/92 Date of the next meeting

The next meeting of the Council will be held on Wednesday 3 December 2025 at 7.30pm