



**Minutes of the Meeting of Kettlewell with Starbottle Parish Council
Wednesday 1 October 2025 at 7.30pm in Kettlewell Village Hall**

Present: Councillor Lister (Chair), Councillor Wilkinson (Deputy Chair), Councillor Close and Councillor Macefield

Laura Jowett (Clerk) and two members of the public

Councillor Lister noted the recent loss of Mr Bill Foster. The Council extended sympathy to Cllr Richard Foster and his family, and spoke of Mr Foster's long and well respected contribution to the Upper Wharfedale community, and the parish of Kettlewell with Starbottle. Mr Foster will be missed.

2526/64 To receive apologies and approve the reasons for absence

Apologies had been received from Councillor Appleton.

2526/65 Disclosures of Interest / Dispensations

- a) To receive any disclosure of pecuniary or non-pecuniary interest from members on matters to be considered at the meeting.
- b) To decide upon any dispensation requests from members received by the clerk in respect of this meeting.

None

2526/66 Minutes

Resolved to approve the minutes of the ordinary Meeting of the Council held on Wednesday 3 September 2025

2526/67 North Yorkshire Council

- a) To receive a report from North Yorkshire Council

None

- b) To receive and note the Parish Updates (July to September 2025)

Received and noted

2526/68 Clerks report

Received and noted

2526/69 Planning

- a) To consider planning applications:

- i. **C/46/294/LB, Beckside Cottage, Starbotton, Skipton, BD23 5HY - Listed building consent to replace 1no. window to side elevation with a double glazed unit with frosted glass**

Resolved to support this application.

- b) **To consider any applications received ahead of the meeting**

No further applications had been received

2526/70 Playground

- a) **To receive an update on the playground – no update**
- b) **To receive and consider a letter from the Playground Committee transferring ownership of new play equipment to the Parish Council (Ridgeway Toddler Clubhouse, Wobble Bridge, Rock Wall and Slide Multiplay)**

Resolved to accept ownership of the new equipment

- c) **To receive and consider the report from the annual safety inspection carried out in September**

The report had been circulated ahead of the meeting. It was noted that issues had been highlighted within the report and the council agreed to request an update from the Playground Committee on each of the issues, and to request copies of inspection records.

- d) **To consider any action required**

It was noted that the fence to the BT exchange requires repairs again. The Clerk will report this to BT.

2526/71 Highways

- a) **To consider Highways issues in the Parish**

It was noted that drain clearance has recently been carried out in the parish. Highways have requested precise location details for the three strips of badly replaced tarmac on the highway which now have large holes. These will be sent to Highways.

- b) **To receive an update on the bridge**

The Clerk will request an update on repairs to the New Bridge.

- c) **To agree any action required**

The Clerk will request an update on the removal of saplings, and repair of the wall, at the beck side at Middle Lane.

2526/72 Council Business

- a) **To receive an update on replacement bins – No update available**

- b) **To receive an update on street lighting**

It was noted that the light at Kings Court is out and that many lights could do with a clean. Street lighting will be considered at the next meeting.

- c) **To consider purchasing spare pads for defibrillators and approving expenditure**

It was noted that replacement pads have recently arrived within 3 days of being ordered. The Council decided not to purchase spare pads.

- d) **To receive and consider information regarding large trees at the War Memorial and to consider any action required.**

Two conifer trees at the war memorial have grown too big and this may have an impact on the memorial. **Resolved** to seek quotes for the removal of these trees, including applying for the appropriate permissions.

- e) **To receive information regarding council IT and to consider approving expenditure for a domain name with linked email addresses**

Resolved to approve expenditure of £60 per year for council owned email addresses linked to the council owned domain.

2526/73 Correspondence

To consider correspondence received

- a) **To receive and consider correspondence from a resident seeking the Parish Council's support for approval to approach Woodland Trust and White Rose Forest regarding options for replacing the ash trees being lost in Kettlewell**

Resolved to reply advising that the Council is not able to give permission and that options for replacement trees should be discussed with the land owners.

- b) **To receive an invitation to the YDNP Autumn Parish Forum on Tuesday 4th November and to consider if any councillors would like to attend.**

Councillor Macefield will attend.

2526/74 Financial Matters

- a) **To note the bank balances and receive a bank reconciliation to 24/08/25 and 24/09/25 (if available)**

The bank balances at the 22nd August 2025 were noted as:

Current Account: £103.80

Savings Account: £13,891.31

The bank statements to the 24th September had not been received.

- b) **To approve payments:**

- i. Kettlewell Village Hall: Meeting room hire (Feb 25 – July 25): £62.60
- ii. S Claxton: Street lighting repairs: £493.30
- iii. Open Spaces Society: Annual subscription (March 25- March 26): £45.00
- iv. Rospa Play Safety: Annual Playground Inspection: £115.20 (including VAT of £19.20)
- v. Cllr Macefield: Remembrance wreath: £24.49 (including VAT of £4.08)
- vi. Clerks expenses: Defib pads for Starbotton: £61.39 (including VAT of £9.40)
- vii. Sue Metcalfe Gardening: Grass cutting July – Sept 25: £355

- c) **To receive budget monitoring information to 30.09.25 (Q2) and to consider budgetary requirements for 2026-2027**

Received and noted. The draft 2026-27 budget will be discussed at the November meeting.

2526/75 Public Participation

None

2526/76 Date of the next meeting

The next meeting of the Council will be held on Wednesday 5 November 2025 at 7.30pm