



Date: Thursday 28th August 2025

To: Councillor Appleton, Councillor Close, Councillor Lister, Councillor Macefield and Councillor Wilkinson

Dear Councillors,

You are hereby summoned to a meeting of **KETTLEWELL WITH STARBOTTAN PARISH COUNCIL** on **Wednesday 3rd September 2025 at 7.30pm** at **Kettlewell Village Hall**

Yours sincerely,

Laura Jowett

Clerk to the Council

AGENDA

2526/50 To receive apologies and approve the reasons for absence

2526/51 Disclosures of Interest / Dispensations

- a) To receive any disclosure of pecuniary or non-pecuniary interest from members on matters to be considered at the meeting.
- b) To decide upon any dispensation requests from members received by the clerk in respect of this meeting.

2526/52 Minutes

To approve the minutes of the ordinary meeting of the Council held on Wednesday 9th July 2025

2526/53 North Yorkshire Council

- a) To receive a report from North Yorkshire Council
- b) To receive and note the Parish Updates (July to September 2025)
- c) To receive and note information regarding the Parish Precept for 2025-26 and 2026-27
- d) To receive information regarding the mobile library service and to consider any action required.

2526/54 Clerks report

To receive the clerk's report

2526/55 Planning

a) To consider planning applications:

- i. C/46/170F, Long View, Kettlewell, Skipton, BD23 5RL - Householder planning permission for conversion of adjoining barn/store into a one bedroom guest annexe

2526/56 Playground

- a) To receive an update on the playground
- b) To note the annual safety inspection will be carried out in September
- c) To consider any action required

2526/57 Highways

- a) To receive an update following the visit from a Highways Officer
- b) To consider Highways issues in the Parish
- c) To agree any action required

2526/58 Grass cutting

- a) To agree the process, documents and timeframes for inviting contractors to submit a tender for the grass cutting contract 2026-2029

2526/59 Council Business

- a) To receive and note correspondence from YLCA regarding the agreed NJC pay increase for 2025-2026
- b) To receive information regarding grass cuttings having been tipped in the watering hole by the shop, and consider any action required
- c) To receive an update on replacement bins
- d) To receive an update on street lighting
- e) To note information from the internal auditor, YLCA and NALC regarding council IT (including email addresses) and future audit requirements
- f) To consider approving expenditure for a new domain name with linked email addresses

2526/60 Correspondence

To consider correspondence received

2526/61 Financial Matters

- a) To note the bank balances and receive a bank reconciliation to 24/07/25, and 24/08/25 (if available)
- b) To ratify payments issued between meetings:
 - i. TDP: Bench: £624.00 (including VAT of £104)
 - ii. Sue Metcalfe Gardening: Grass cutting:
- c) To approve payments:
 - i. Clerk's expenses: Defibrillator pads: £80.80 (including VAT of £13.47)
- d) To note that the clerk's salary payment includes back pay of the NJC pay increase to 01/04/25

2526/62 Public Participation**2526/63 Date of the next meeting**

The next meeting of the Council will be held on Wednesday 1 October 2025 at 7.30pm