



**Minutes of the Meeting of Kettlewell with Starbottle Parish Council
Wednesday 4 June 2025 at 7.30pm in Kettlewell Village Hall**

Present: Councillor Lister (Chair), Councillor Wilkinson (Deputy Chair), Councillor Appleton, Councillor Close and Councillor Macefield

Laura Jowett (Clerk), North Yorkshire County Councillor Richard Foster and four members of the public

2526/23 To receive apologies and approve the reasons for absence

None, all were present.

2526/24 Disclosures of Interest / Dispensations

- a) To receive any disclosure of pecuniary or non-pecuniary interest from members on matters to be considered at the meeting.
- b) To decide upon any dispensation requests from members received by the clerk in respect of this meeting.

None

2526/25 Minutes

Resolved to approve the minutes of the Annual Meeting of the Council held on Wednesday 7 May 2025

2526/26 North Yorkshire Council

a) To receive a report from North Yorkshire Council

Councillor Foster explained the process for the boundary review and advised that the consultation period was nearly completed. He gave an update on North Yorkshire Council's finances and the work at Kex Gill.

b) To receive and note the Parish Update May 2025

Received and noted

2526/27 Clerks report

The Clerks report was received and noted.

2526/28 Planning

- a) To consider planning applications:
 - i. C/46/264C, Wharfe Camp, Dowber House, Kettlewell, Skipton, North Yorkshire, BD23 5H - Section 73 application to vary conditions 2 & 10 (number of pitches

and use) of C/46/264A (full planning permission for change of use of agricultural land to a permanent campsite and siting of 2 No. camping pods; and erection of extension to barn to provide camping facilities) in respect of addition of use by small campervans

Resolved to support the application

- ii. **C/46/223B, Market House, Middle Lane, Kettlewell, SKIPTON, BD23 5QX - Householder planning permission and relevant demolition in a conservation area in respect of removal of existing shop window frontage and recessed shop/cafe entrance door and replacement with new timber bay window– Amended plans**

The Council noted that the amended plans were improved and more in keeping with the location and **resolved** to support the application.

- iii. **C/46/64J/LB, Box Tree Cottage, Starbotton, Skipton, BD23 5HY - Listed building consent to replace 1no. existing single glazed timber window to the rear outshot with a new double glazed timber window**

Resolved to support the application

2526/29 Playground

- a) **To receive an update on the playground**

A short report was provided

- b) **To consider any action required**

Works on the gate will be carried out when time allows in the next few weeks

2526/30 Highways

- a) **To receive an update on the visit from a Highways Officer**

A visit has been agreed for the 19th June 2025

- b) **To consider Highways issues in the Parish**

The Council considered the issues that it will raise with the Highways Officer.

Including:

- 30mph signs into Kettlewell
- Slow markers on the road
- Broken safety barriers on The Knipe and on the S bend on Park Rash
- The wall on Middle Lane
- The Give Way sign opposite The Smithy
- The condition of the New Bridge

- c) **To agree any action required**

Councillors Lister, Appleton and Macefield to attend the meeting and discuss the issues

2526/31 Annual Governance and Accountability Return

- a) **To receive the internal auditor's report (page 4 of the Annual Return)**

The internal auditors report was received and noted – no issues had been identified

- b) **To review the effectiveness of internal financial control (eg two cheque signatories, reports on accounts to each meeting, internal controls checks by councillors etc)**

The Council's internal controls were reviewed and agreed to be effective

c) To approve and sign the Annual Governance Statements

The Chair read through each of the assertions of the Annual Governance Statement. **Resolved** to approve and sign the Annual Governance statement

d) To approve and sign the Accounting Statements

Resolved to approve and sign the Annual Governance statement

e) To certify the council as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 (to sign page 3 of the Annual return)

Resolved to certify the council as exempt from a limited assurance review due to gross income and expenditure being less than £25,000.

f) To set the period for the exercise of public rights

The period for the exercise of public rights was agreed as Monday 9th June to Friday 18th July 2025

2526/32 Council Business

a) To receive an update on land registration in the Parish and to consider writing to the Trust Lords

No update. Councillor Wilkinson will write to the Trist Lords to request an update on previously agreed actions.

b) To note a recent cycling event and to consider writing to the organisers

It was noted that a large cycling event had been held in the parish and that the Parish Council had not been notified in advance. **Resolved** to write to North Yorkshire Council to request advance notification of such events in future, to enable the Parish Council to inform residents.

c) To note that the clock service was carried out on the 23rd May and to consider any action required

Noted. The Council will consider this contribution at a future meeting.

d) Bins

i. To note the poor condition of the bin in the Yorkshire Dales National Park Authority car park and to consider any action required

County Councillor Foster agreed to investigate a replacement bin for this location.

ii. To consider provision for dog waste, to note an increase in discarded bags, and to consider any action required

The Council will consider dog waste bin provision by the bridge, once the bridge has been repaired.

2526/33 Correspondence

None

2526/34 Financial Matters

a) To note the bank balances and receive a bank reconciliation to 24/05/25

The bank reconciliation and bank balances were unavailable as the bank statements had not been received at the time of the meeting.

b) Resolved to approve payments:

YLCA: Highways legislation training: £10.00

Smith of Derby: Bi-annual Clock Service: £421.20 (including £70.20 VAT)

2526/35 Public Participation

2526/36 Date of the next meeting

The next meeting of the Council will be held on Wednesday 9 July 2025 at 7.30pm