



Date: Thursday 29th May 2025

To: Councillor Appleton, Councillor Close, Councillor Lister, Councillor Macefield and Councillor Wilkinson

Dear Councillors,

You are hereby summoned to a meeting of **KETTLEWELL WITH STARBOTTAN PARISH COUNCIL** on **Wednesday 4th June 2025 at 7.30pm** at **Kettlewell Village Hall**

Yours sincerely,

Laura Jowett

Clerk to the Council

AGENDA

2526/23 To receive apologies and approve the reasons for absence

2526/24 Disclosures of Interest / Dispensations

- a) To receive any disclosure of pecuniary or non-pecuniary interest from members on matters to be considered at the meeting.
- b) To decide upon any dispensation requests from members received by the clerk in respect of this meeting.

2526/25 Minutes

To approve the minutes of the Meeting of the Annual Meeting of the Council held on Wednesday 7th May 2025

2526/26 North Yorkshire Council

- a) To receive a report from North Yorkshire Council
- b) To receive and note the Parish Update May 2025

2526/27 Clerks report

- a) To receive the clerk's report

2526/28 Planning

a) To consider planning applications:

- i. C/46/264C, Wharfe Camp, Dowber House, Kettlewell, Skipton, North Yorkshire, BD23 5H - Section 73 application to vary conditions 2 & 10 (number of pitches and use) of C/46/264A (full planning permission for change of use of agricultural land to a permanent campsite and siting of 2 No. camping pods; and erection of extension

- to barn to provide camping facilities) in respect of addition of use by small campervans
- ii. C/46/223B, Market House, Middle Lane, Kettlewell, SKIPTON, BD23 5QX - Householder planning permission and relevant demolition in a conservation area in respect of removal of existing shop window frontage and recessed shop/cafe entrance door and replacement with new timber bay window– Amended plans
- iii. C/46/64J/LB, Box Tree Cottage, Starbottle, Skipton, BD23 5HY - Listed building consent to replace 1no. existing single glazed timber window to the rear outshot with a new double glazed timber window

2526/29 Playground

- a) To receive an update on the playground
- b) To consider any action required

2526/30 Highways

- a) To receive an update on the visit from a Highways Officer
- b) To consider Highways issues in the Parish
- c) To agree any action required

2526/31 Annual Governance and Accountability Return

- a) To receive the internal auditor's report (page 4 of the Annual Return)
- b) To review the effectiveness of internal financial control (eg two cheque signatories, reports on accounts to each meeting, internal controls checks by councillors etc)
- c) To approve and sign the Annual Governance Statements
- d) To approve and sign the Accounting Statements
- e) To certify the council as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 (to sign page 3 of the Annual return)
- f) To set the period for the exercise of public rights

2526/32 Council Business

- a) To receive an update on land registration in the Parish and to consider writing to the Trust Lords
- b) To note a recent cycling event and to consider writing to the organisers
- c) To note that the clock service was carried out on the 23rd May and to consider any action required
- d) Bins
 - i. To note the poor condition of the bin in the Yorkshire Dales National Park Authority car park and to consider any action required
 - ii. To consider provision for dog waste, to note an increase in discarded bags, and to consider any action required

2526/33 Correspondence

2526/34 Financial Matters

- a) To note the bank balances and receive a bank reconciliation to 24/05/25
- b) To approve payments:
 - YLCA: Highways legislation training: £10.00
 - Smith of Derby: Bi-annual Clock Service: £421.20 (including £70.20 VAT)

2526/35 Public Participation

2526/36 Date of the next meeting

The next meeting of the Council will be held on Wednesday 9 July 2025 at 7.30pm