



**Minutes of the Meeting of Kettlewell with Starbottle Parish Council  
Wednesday 2 April 2025 at 7.30pm in Kettlewell Village Hall**

Present: Councillor Lister (Chair), Councillor Macefield (Deputy Chair) and Councillor Wilkinson, Laura Jowett (Clerk), and four members of the public

**2425/131 To receive apologies and approve the reasons for absence**

Apologies had been received from Councillor Appleton and Councillor Close.

**2425/132 Disclosures of Interest / Dispensations**

- a) To receive any disclosure of pecuniary or non-pecuniary interest from members on matters to be considered at the meeting.
- b) To decide upon any dispensation requests from members received by the clerk in respect of this meeting.

None

**2425/133 Minutes**

**Resolved** to approve the minutes of the Meeting of the Council held on Wednesday 5 March 2025

**2425/134 North Yorkshire Council**

- a) To receive a report from North Yorkshire Council

None, Councillor Foster had sent his apologies.

**2425/135 Clerks report**

The Clerk's report was received and noted

**2425/136 Planning**

- a) To consider planning applications:

- i. C/46/292B, Householder planning permission for refurbishment of an existing outbuilding to form annexe to the main dwelling at Alva Cottage, Kettlewell, Skipton, BD23 5RB

**Resolved** to submit no comment.

- b) Yorkshire Dales National Park Local Plan - Regulation 19 (Final Draft)

To receive information from YDNPA regarding the Local Plan and to consider any formal representations the Council wishes to make

**Resolved** to submit no comment.

### **2425/137 Playground**

#### **a) To receive an update on the playground**

Councillor Lister advised that materials have been purchased for amendments to make the entrance more accessible and that these works will be completed when time allows.

#### **b) To consider any action required**

**Resolved** to approve expenditure of £292.14 for the materials

Councillor Lister abstained from voting.

### **2425/138 Highways**

#### **a) To receive an update on the visit from a Highways Officer**

No update

#### **b) To consider Highways issues in the Parish**

It was noted that the plastic orange safety fencing, on the road above the stepping stones, has been removed.

#### **c) To agree any action required**

The Clerk, and Councillors, will report dropped access holes and other safety issues.

### **2425/139 Council Business**

#### **a) To consider and approve Financial Regulations based on NALC Model Financial Regulations updated in May 2024, and amended in March 2025 to comply with the Procurement Act 2025**

**Resolved** to approve the updated Financial Regulations in line with advice from NALC and YLCA.

### **2425/140 Correspondence**

#### **a) To receive a Police Report from the Craven Safer Neighbourhood Police Team**

Received and noted

#### **b) To receive a letter from Kettlewell Scarecrow Festival Committee regarding traffic management**

Received and noted

#### **c) To receive and consider correspondence regarding a trustee for Roebuck Homes**

**Resolved** to appoint Councillor Wilkinson as the parish representative for Kettlewell with Starbotton.

### **2425/141 Financial Matters**

#### **a) To note the bank balances and receive a bank reconciliation to 24/03/25**

The bank reconciliation and balances at 24 March 2025 were received and noted

Community account - £27.60

Business account - £14,060.24

#### **b) To approve payments:**

Clerks expenses: Stamps, 8 x 2<sup>nd</sup> class: £6.80

YLCA: Membership subscription 2025-2026: £157.00

K Lister and Sons: Materials for playground gate improvements: £292.14 (Councillor Lister abstained from voting)

Councillor Macefield noted that the reduction in the parish precept for 2025-26 is on council tax bills.

#### **2425/142 Public Participation**

Councillor Macefield thanked all residents who are involved in litter picking and noted that due to their hard work, there wasn't a lot of litter to pick during the recent community litter picking. The Council thanked Councillor Macefield for his litter picking work.

There was a discussion about the number of dog poo bags left around the parish – this will be an item on the next agenda.

#### **2425/143 Exclusion of the Press and Public**

**Resolved** that members of the press and public be excluded from item 2425/129 only under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature. (Commercially sensitive information)

#### **2425/144 Generator quotes**

**a) To consider requirements and to receive quotes**

Three quotes had been received and were considered

**b) To consider approving expenditure for a generator**

**Resolved** to approve expenditure of £1,600 (including VAT) to purchase a Jefferson generator from Jacs in Skipton in July.

#### **2425/145 Date of the next meeting**

The next meeting of the Council will be the Annual Meeting of the Council, held on Wednesday 7 May 2025 at 7.30pm