



**Minutes of the Ordinary Parish Council Meeting
Wednesday 7th April 2021 by a remote platform**

Present: Councillor I Macefield (Vice – Chair), Councillor A Parker and Councillor S Spillett
Ms Laura Jowett (Clerk)
Councillor S Metcalfe (CDC) and two members of the public

2021/102 Item 1 – To accept reasons for absence.

Councillor Appleton and Councillor Lister had submitted their apologies and reasons for absence. The reasons for absence were approved. Councillor Macefield took the Chair in the absence of Councillor Lister.

2021/103 Item 2 – Disclosures of Interest / Dispensations

No interest declared and no requests for dispensations were received by the Clerk in respect of this meeting.

2021/104 Item 3 – Minutes of previous meetings

Proposed by Councillor I Macefield

Seconded by Councillor S Spillett

RESOLVED that the minutes of the meeting 3rd March 2021 were accepted as a true and accurate record.

2021/105 Item 4 – Planning Applications.

- a) **C/46/133G/LB - Listed building consent for erection of detached building to provide covered outdoor dining area and WC at Fox & Hounds, Chapel Lane, Starbottle, Skipton, North Yorkshire, BD23 5HY**

Resolved to support this application and to express the council's support for local business and efforts to increase customer safety.

- b) **C/46/19H - Full planning permission for change of use of residential property to include guest/B&B accommodation at Cleveland House, Starbottle, Skipton, BD23 5HY**

Resolved to support this application on the grounds that it will support the local economy and benefit the community.

2021/106 Item 5 – Financial Matters

- a) **To confirm the Bank Account balance**

The bank balances at 24th March 2021 were received and noted

Community account - £68.25

Business account - £8413.55

b) To agree payment of £132 to YLCA for membership subscription 2021-2022

Resolved to pay £132 for the annual membership subscription to YLCA

c) To appoint the internal auditor

Resolved to appoint Clare Smith as internal auditor for the cost of £50.

Councillor Macefield suspended the agenda to enable Councillor Metcalfe to provide a report from Craven District Council. Councillor Metcalfe advised the council of the current consultation on the reorganisation of local government in North Yorkshire. The consultation is available on line until the 19th April and the council agreed to encourage residents to take part by publicising the details on the website and social media.

2021/107 Item 6 – Defibrillator

To receive information about the defibrillator battery and consider any action required

The council was informed that the defibrillator in Starbottan requires a replacement battery. The current battery was purchased in October 2019 so should be within warranty. The clerk will contact the provider to request the battery be replaced.

Resolved to purchase a new battery if the old one cannot be replaced.

Further issues were identified with the cases of both defibrillators but it was agreed that any further action should be considered by the new council following the elections in May.

2021/108 Item 7 – Parish Council Meetings

a) To consider arrangements for the return to face to face meetings from the 7th May 2021

A meeting may be held on Wednesday 5th May if there is any urgent business to consider. This meeting would be held on Zoom. Local Councils are no longer able to hold remote meetings from the 7th May.

b) To consider arrangements for the Annual Parish Meeting

The Annual Parish Meeting will be held at the Village Hall at 7.30pm on Wednesday 19th May.

c) To consider the date of the Annual Meeting of the Council

The Annual Meeting of the Council will be held at the Village Hall at 8pm on Wednesday 19th May.

2021/109 Item 8 – Scarecrow Festival

The Scarecrow Festival Committee are currently conducting a consultation with residents to ascertain if the festival should go ahead in 2021 and in what format. The Council will consider appointing a councillor to the Scarecrow Festival Committee.

Resolved to encourage residents to take part in the current consultation by publicising it on the councils' website.

2021/110 Item 9 – Environment Agency

No update available

2021/111 Item 10 – Lighting Matters

The Council noted that there are still lighting issues which have not yet been resolved. Following elections in May the Council may need to consider employing a contractor to complete this work.

2021/112 Item 11 – Playground

The Council recognise that the playground is a very valuable community facility and is keen to renew the lease if this is an option. Once a copy of the lease has been located this will be sent to the owner's land agent as requested in order to progress the issue.

2021/113 Item 12 - Highways

There are some highways issues outstanding. Councillor Spillett will provide details to the clerk so that issues can be reported.

2021/114 Item 13 – Wayleaves

It was acknowledged that the wayleaves have not yet been paid and that this should be resolved quickly. The clerk has a list of properties which are entitled to wayleaves payments and will circulate the list to the Council. A member of the public requested that the street light and fittings be removed from his property.

2021/115 Item 14 – Correspondence

- a) To receive and consider information provided by YLCA regarding a new Code of Conduct produced by The Local Government Association**

Resolved to adopt the new Code of Conduct

2021/116 Item 15 – Staffing

- a) To approve the Clerk's contract**

Resolved to approve the Clerk's contract.

2021/117 Item 16 – Matters raised by the Public.

One member of the public queried when the accounts would be published.

Councillor Spillett advised that as she is not standing in the forthcoming election this was probably her last meeting as a councillor and stated that it had been a pleasure to be a councillor in such an amazing parish and that she would miss it tremendously.

No further business was discussed the meeting closed at 9.12pm

Notification of business for future agendas should be 7 clear days of the next meeting.

The next ordinary meeting of the Parish Council may be Wednesday 5th May 2021 if there is any business to consider, the Annual Meeting of the Council will be held after the elections on Wednesday 19th May 2021.