



**Minutes of the Meeting of Kettlewell with Starbottle Parish Council
Wednesday 5th June 2024 at 7.30pm in Kettlewell Village Hall**

Present: Councillor Lister (Chair), Councillor Macefield (Vice-Chair), Councillor Appleton, Councillor Close and Councillor Wilkinson

Laura Jowett (Clerk) and seven member of the public

2425/22 To receive apologies and approve the reasons for absence

Apologies had been received from North Yorkshire County Councillor Foster.

2425/23 Disclosures of Interest / Dispensations

- a) To receive any disclosure of pecuniary or non-pecuniary interest from members on matters to be considered at the meeting.
- b) To decide upon any dispensation requests from members received by the clerk in respect of this meeting.

None

2425/24 Minutes

Resolved to approve the minutes of the Annual Meeting of the Council held on Wednesday 1st May 2024

2425/25 North Yorkshire Council

- a) To receive a report from North Yorkshire Council

No report.

2425/26 Clerks report

- a) To receive the clerk's report

Received and noted

2425/27 Planning

- b) To consider planning applications: None
- c) To consider appeals against planning decisions and enforcement notices
 - i. Low Hall Campsite, Low Hall Farm

Resolved to submit the following comments to the Planning Inspectorate and the Yorkshire Dales National Park Authority on both Appeal reference: APP/C9499/X/23/3323341 (relating to application C/46/155/LDC), and Appeal reference: APP/C9499/C/23/3329563 (relating to EC/46/103C):

Kettlewell with Starborton Parish Council is aware that hay was taken from the site up until 2016 and this necessitates leaving the site free of other activities in summer for a period of up to 12 weeks, between March and October, to allow the grass to grow and be harvested.

General Permitted Development (GPD)- The Appellant states the site should be regarded as 3 separate sites in respect to GPD, yet promotes the site as one site in Planning Matters and Appeals. The Parish Council regards this as a single site.

LDC Refusal – KSPC supports the decision by the YDNPA to refuse this application based on local knowledge on the history of the site, and that hay was taken from the site until 2016, requiring up to 12 weeks of only agricultural use during summer

Planning Application within the Appeal – The Planning Application has not had full Public Scrutiny and should be determined via the normal local planning process , as administered by the local Planning Authority, the Yorkshire Dales National Park Authority

Resolved to resubmit previous comments made (in July 2023 and November 2023) on both appeals to the Planning Inspectorate and the YDNPA.

Councillors suggested items relating to planning decisions be added to the next agenda.

2425/28 Playground

a) To receive an update on the playground

Issues with fencing and walls were noted.

A member of the Playground Committee provided an update and advised that committee funds will be used to carry out repairs to equipment.

b) To consider any action required

The Clerk will again contact BT requesting that they install a sufficiently robust fence for the location.

The Playground Committee presented the Parish Council with a document regarding the ownership of a new piece of equipment, this will be considered at the next council meeting.

2425/29 Highways

a) To receive an update on the visit from a Highways Officer

The visit which was originally arranged for January 2024 has still not yet taken place. The Clerk will write to Highways and Cllr Foster to request a site visit as soon as possible.

b) To consider Highways issues in the Parish

Councillors advised that overgrowth is obscuring signage in some locations. This will be highlighted, along with all other issues when the Highways officer visits the parish.

c) To agree any action required

The Clerk will write to Highways and Cllr Foster to request a site visit as soon as possible.

2425/30 Defibrillators

a) To receive an update on the order, and funding, for a new defibrillator, and cabinet, for Starborton.

An application to Cllr Foster's NYC locality budget for £750 was submitted on 30/05/24. An application has been made to London Hearts and this will be confirmed after locality budget application has been received by NYC.

b) Resolved to approve expenditure of up to £100 for the installation of a defibrillator
Councillors will notify residents of the replacement.

2425/31 Annual Governance and Accountability Return

a) To receive the internal auditor's report (page 4 of the Annual Return)

The internal auditors report was received

b) To note that the Council reviewed the effectiveness of internal financial control on the 6th March 2024 (eg two cheque signatories, reports on accounts to each meeting, quarterly internal controls checks by councillors etc)

The Council's internal controls were reviewed and agreed to be effective

c) To approve and sign the Annual Governance Statements

The Chair read through each of the assertions of the Annual Governance Statement. **Resolved** to approve and sign the Annual Governance statement

d) Resolved to approve and sign the Accounting Statements

e) To certify the council as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 (to sign page 3 of the Annual return)

Resolved to certify the council as exempt from a limited assurance review due to gross income and expenditure being less than £25,000.

f) To set the period for the exercise of public rights

The period for the exercise of public rights was agreed as Monday 10th June to Friday 19th July 2024

2425/32 Council Business

a) To receive an update on correspondence with the Trust Lords and to consider sending a letter to propose a meeting

Resolved to send a letter suggesting a date for a meeting.

b) To receive an update on the Village Hall generator switch

This will be included on the agenda for the next meeting.

c) To receive an update on land registration matters and to agree any action required

Councillor Lister will follow up on previously agreed action before the next meeting on the 10th July.

d) To receive an update on plans for village planters and to agree payments as required

Residents have planted up in Kettlewell and Starbotton. **Resolved** to approve payment of £50 to two residents. The Council thanked residents who had carried out the work to the planters.

e) To note that three quotes have been requested for the council's insurance and that quotes will be considered at the meeting in July

Noted

2425/33 Financial Matters

a) To note the bank balances and receive a bank reconciliation to 24/04/2024

The bank reconciliation and balances at 24 May 2024 were received and noted

Community account - £65.40

Business account - £14,878.49

It was noted that the first instalment of the precept has been received along with a VAT reclaim for 2023-2024.

b) To approve payments:

- i. Kettlewell residents: Plants: £50.00
- ii. Starbotton resident: Plants: £50.00

2425/34 Public Participation

A resident advised that they would light a beacon at the war memorial for the 80th anniversary of D-Day

A resident raised the issue of parking at the top of Far Lane. The situation will be monitored before any action is taken.

It was noted that there are issues with the street light at Market House and that the extra pole in Starbotton has still not been removed. The Clerk will report the lighting issues accordingly.

2425/35 Date of the next meeting

The next meeting of the Council will be held on Wednesday 10th July at 7.30pm