



**Minutes of the Meeting of Kettlewell with Starbottle Parish Council
Wednesday 3rd April 2024 at 7.30pm in Kettlewell Village Hall**

Present: Councillor Lister (Chair), Councillor Macefield (Vice-Chair), and Councillor Wilkinson
Councillor Richard Foster (North Yorkshire Council), Laura Jowett (Clerk) and four member of the public

2324/136 To receive apologies and approve the reasons for absence.

Apologies had been received from Councillor Appleton and Councillor Close.

2324/137 Disclosures of interests and requests for dispensations

None.

2324/138 Minutes

RESOLVED that the minutes of the Meeting of the Council held on Wednesday 6 March 2024 were accepted as a true and accurate record. Councillor Lister signed the minutes.

2324/139 North Yorkshire Council

a) To receive a report from North Yorkshire Council

Councillor Foster advised there wasn't a lot to report but that the road sweeper had been since the last meeting.

2324/140 Clerks report

The Clerk's report was received and noted

2324/141 Planning

To consider planning applications: None

2324/142 Playground

- a) To receive an update on the playground**
- b) To consider any action required**

No update. The Playground Committee will be asked to provide a report to the next meeting.

2324/143 Highways

a) To receive a report on the recent visit from a Highways Officer

The Highways Officer visit has not yet taken place. Councillor Foster will chase this up.

b) To consider Highways issues in the Parish

Councillors reported potholes, blocked gullies and a collapsing drain.

c) To agree any action required

Councillors will provide the what3words details to the clerk so issues can be reported.

2324/144 Village Hall Generator Switch

a) To receive an update

No update was available. The work will need to be done over two days so the Village Hall and the contractor need to agree a mutually agreeable date. The clerk will follow this up.

2324/145 Flooding Issues

a) To receive an update on requests for information

The Environment Agency had replied to the Council's request for information and had offered to attend a Parish Council meeting. The officer will be invited to attend a future meeting to discuss flooding in the parish and advise how best to prepare.

2324/146 Defibrillators

a) To note that a new battery for the Kettlewell Defibrillator will be ordered.

The battery had been ordered.

b) To receive information about grant funding for the replacement of the defibrillator and cabinet at Starbotton

Information about grant funding had been circulated ahead of the meeting. **Resolved** that Councillor Macefield investigate grant funding through London Hearts and the Yorkshire Ambulance Service and report back to the next meeting.

2324/147 Council Business

a) To review and approve amendments to Standing Orders, to reflect increased procurement thresholds

Resolved to approve amended Standing Orders

b) To review and approve amendments to Financial Regulations, to reflect increased procurement thresholds

Resolved to approve amended Financial Regulations

c) To receive an update on correspondence with the Trust Lords

No update. **Resolved** that Councillor Macefield will write to request a meeting between councillors and the Trust Lords.

d) To agree any actions required

2324/148 Financial Matters

a) To note the bank balances and receive a bank reconciliation to 22/03/2024

The bank reconciliation and balances at 22nd March 2024 were received and noted

Community account - £55.00

Business account - £10,196.86

b) To approve payments:

- i. Walker Foster Solicitors: Land registry work (interim bill): £602.00 (including VAT of £100.00)

- ii. Clerk's expenses: Defibrillator battery: £267.60 (including VAT of £44.60)
- iii. YLCA: Annual membership subscription: £142

2324/149 Public Participation

Issues were raised regarding the loss of mobile phone signal for three days, parking issues and lighting.

The Council will issue a letter regarding the parking issues, as previously agreed, and the street lighting contractor will be asked to address the issues with three street lights.

It was noted that the All Creatures Great and Small production company had made a donation of £100 to the council towards planting up the flower baskets. The details will be considered at the next meeting.

2324/150 Date of the next meeting

The Annual Meeting of the Council will be held on Wednesday 1st May at 7.30pm