



**Minutes of the Annual Meeting of Kettlewell with Starborton Parish Council
Wednesday 10th May 2023 at 7.30pm in Kettlewell Village Hall**

Present: Councillor Lister (Chair), Councillor Macefield (Vice-Chair), Councillor Appleton, Councillor Close and Councillor Wilkinson

Laura Jowett (Clerk), Councillor Richard Foster (NYC), and 5 members of the public

2324/01 To elect the Chair of the Parish Council 2023-2024

Councillor Lister was proposed and seconded, and elected as Chairman of the Parish Council for 2023-2024.

2324/02 To receive the Chair's Declaration of Acceptance of Office

Councillor Lister read and signed the declaration of acceptance of office

2324/03 To elect the Deputy Chair of the Parish Council 2023-2024

Councillor Macefield was nominated, seconded and elected as Deputy Chairman

2324/04 To receive apologies and approve the reasons for absence

None, all were present

2324/05 Disclosures of Interest / Dispensations

To receive any disclosure of pecuniary or non-pecuniary interest from members on matters to be considered at the meeting. To decide upon any dispensation requests from members received by the clerk in respect of this meeting.

Councillor Macefield declared an interest in item 2324/15.b

2324/06 Minutes

Resolved to approve the minutes of the meeting of the Council held on Wednesday 5th April 2023

2324/07 To receive a report from North Yorkshire Council.

Councillor Foster had advised that he would be late due to attending another meeting. He gave a report when he arrived noting that North Yorkshire Council is operating as usual and that the Craven district have the busiest helpdesk at present.

2324/08 Resolved to confirm the Council's representatives on other bodies, as follows:

- a) Playground Committee – Councillor Appleton and Councillor Close
- b) Village Hall Committee – Councillor Wilkinson
- c) NYCC Craven Area Committee – Councillor Macefield and Councillor Wilkinson
- d) YLCA – Councillor Macefield and the Clerk
- e) YDNP parish forum meetings – Councillor Appleton and Councillor Macefield
- f) Scarecrow Committee – Councillor Appleton, if required

2324/09 To review the asset register and resolve to adopt the financial risk assessment

Resolved to approve the Asset Register and Financial Risk Assessment

2324/10 Council Policies

Resolved to approve:

- a) Standing Orders
- b) Financial Regulations
- c) Code of Conduct
- d) Scheme of Delegation
- e) Complaints procedure

2324/11 To agree the calendar of meetings for 2023-2024

Resolved to agree the calendar of meetings for 2023-2024 as follows. The Annual Parish Meeting will be held on the 6th March 2024.

Date and time	Comments
7:30pm on 7 June	
7:30pm on 5 July	
<i>August</i>	<i>No meeting</i>
7:30pm on 6 September	
7:30pm on 4 October	
7:30pm on 1 November	
7:30pm on 6 December	
<i>January</i>	<i>No meeting</i>
7:30pm on 7 February	
7:30pm on 6 March	Annual Parish Meeting (not a Parish Council meeting)
7:45pm on 6 March	
7:30pm on 3 April	Parish Council Meeting
7:30pm on 1 May	Annual Meeting of the Parish Council

2324/12 General Power of Competence

To reaffirm that the Council meets the eligibility to use the General Power of Competence

The Council **resolved** that it meets the eligibility criteria to adopt and use the General Power of Competence (a qualified clerk and two thirds (4/5) of the Councillors are elected)

2324/13 Grass cutting

To consider arrangements for grass cutting in Starbotton.

The Council had been made aware that residents of Starbotton were concerned that grassed areas in the village were no longer included in the council's grass cutting contract.

Resolved to request a quote from the current contractor to have the grass cut at two areas in Starbotton (the village green and by the village sign) and to bring this to the next meeting for consideration.

2324/14 Playground

a) To receive an update on the playground

A representative of the Playground Committee advised that the repairs had been completed and the committee has begun fundraising for the replacement of larger items.

b) To agree that a monthly report from the Playground Committee be included as a standing agenda item

Resolved to receive a report from the Playground Committee at each Parish Council meeting.

2324/15 Planning

a) To consider planning applications received before the meeting

None received.

b) To agree the Council's response to the YDNPA Housing Local Plan 2023-2040 consultation, deadline 12th May 2023

Resolved to submit the following comments in response to the consultation:

Introduction

Kettlewell with Starbotton Parish Council notes that it is impossible to define (new) Housing needs in Kettlewell and Starbotton over the period 2023 -2040 as there is a changing demographic, a trend to work from home and imminent legislation which will likely affect housing stock e.g. second home taxation, registration and certification of short term lets and potential planning consent necessary for new holiday lets in rural/coastal areas with low housing stock and high tourist demand.

The Council also agrees that for growing families only limited suitable low-cost housing is available in the Parish, this is particularly concerning where local employment provides low income e.g. the tourist sector. It is therefore important that S106 Agreements are rigorously maintained.

Response to YDNPA Consultation relating to Kettlewell with Starbotton Parish

Q4: Important Open Spaces (see also Maps)

Kettlewell Additions proposed.

- I. Green in front of Green Lea adjacent to back of Old Hall together with verge opposite. This is a valuable part of Conservation Area/Green Open Space.

- II. Verge and Land on School Hill and opposite Old School House: although outside current Development Boundary part of important entrance to North-East Kettlewell that supports views, safety, drainage and wildlife and thus should be protected.
- III. Croft in front of Battery Barn and behind Green Lea and Greenfield. Obvious valuable green open space complimentary to the Conservation Area, the open character of East Kettlewell and current Important Open Spaces.
- IV. Banking between Battery Barn and Renar Cottage. This area supports key views including III and V and other Open Spaces.
- V. Green situated in Langcliffe Garth. This is across Cam Beck and directly opposite III, hence confirms the character of East Kettlewell and adds to the well-being of residents.
- VI. Village Hall Green Space and Front Garden. Prominent and important key Feature of Village.

Starbotton Additions proposed

- a) Quaker Burial Ground and adjacent Croft: although not in current Development Boundary, important historical site and sites that maintain key views over Starbotton
- b) Croft Opposite Well House – Site that maintains key views over Starbotton.
- c) Starbotton Pinfold – Key historic Site within Conservation Area

Q1 Sites that have been put forward for Development

Starbotton had no sites put forward for Development.

Kettlewell had two sites put forward by Owners for Development, but neither has been incorporated into the Authority's Proposal

KET 1 Land between Langcliffe House and Crookacre, Kettlewell

Kettlewell with Starbotton Parish Council suggests that the consultant's sensitivity assessment has overstated the impact of building on this site. The Council suggests that part of the site could accommodate a small scale development of low intensity and vernacular character, which maintains open spaces to ensure it is sympathetic and considerate to adjacent properties. The Council feels strongly that any development should only be undertaken when there is a proven need, that could not be fulfilled by suitable in-fill or possible alternative better sites.

KET 2 Wharfe Camp, High Beeweston Barn, Kettlewell

Kettlewell with Starbotton Parish Council agrees that a housing development here would be inappropriate; it being well outside the village boundary.

Q2 and Q3 Alternative Sites for Development and Development Boundary Changes

Starbotton is a small Village and the Council does not see the need for any Boundary Changes as in-fill sites can be assessed and utilised on an ad hoc basis

Kettlewell Overall the Council agrees with the current Development Boundary proposed. However, consistent with the introductory comments and **KET 1** there are other sites within this Boundary or adjacent to it, which might be appropriate for a specific development, but it would not be sensible to develop prematurely to satisfy an artificial need especially on good agricultural land.

2324/16 Council matters

- a. **Resolved** to renew the Council's subscription to Open Spaces for the cost of £45
- b. **Noted** that the renewal of the Council's insurance policy is due 01/08/22
- c. **To receive information regarding dog fouling issues near Kettlewell New Bridge, and to consider any action required**

Councillors reported issues with large numbers of bagged dog waste being left at locations around the parish. Councillors are to consider options including a new dog waste bin, or possible re-siting an existing bin, along with potential locations and to consider this at a future meeting.

2324/17 Financial Matters

- a) **To note the bank balances and receive a bank reconciliation to 24/04/2023**

The bank reconciliation and balances at 24th April 2023 were received and noted

Community account - £100.00

Business account - £7434.10

- b) **Resolved** to approve the following payments:

- i. Clare Smith: Internal Audit services: £50.00
- ii. Coronation Celebration: £766.48

- c) **To note receipts:**

- i. 11/04/23 National Lottery Awards for All, Coronation Lunch grant: £1,000.00
- ii. 18/04/23 HMRC VAT refund 2022-2023: £550.04

2223/18 Correspondence

- a) **To note and consider a government consultation on the Introduction of a use class for short term lets and associated permitted development rights. Closing date 7th June 2023.**

<https://www.gov.uk/government/consultations/introduction-of-a-use-class-for-short-term-lets-and-associated-permitted-development-rights>

Noted

- b) **To note and consider a government Consultation on a registration scheme for short-term lets in England. Closing date 7th June 2023.**

<https://www.gov.uk/government/consultations/consultation-on-a-registration-scheme-for-short-term-lets-in-england>

Noted. The Council agreed these are best completed by individuals.

- c) **To receive and a letter from Upper Wharfedale Rural Watch, and to consider making a donation to the scheme.**

Received and noted. The Council discussed the request and the role of the organisation and agreed to defer a decision but to request further information about the scheme and how any donation would be spent.

2223/19 Public Participation

The issue of inconsiderate parking was raised again.

One member of the public asked about the planters by the phone box and whether they needed plants.

2223/20 Date of the next meeting

The next ordinary meeting of the Council will be Wednesday 7th June 2023 at 7.30pm

Notification of business for future agenda should be 7 clear days of the next meeting