



**Minutes of the Meeting of Kettlewell with Starbottle Parish Council  
Wednesday 1<sup>st</sup> March 2023 at 7.30pm in Kettlewell Village Hall**

Present: Councillor Lister (Chair), Councillor Macefield (Vice-Chair), and Councillor Wilkinson  
Laura Jowett (Clerk), Councillor Richard Foster (NYCC), Councillor Sue Metcalfe (CDC),  
Andrew Hitchon (Parish Administrator), Dave Lucas and Phil Stone (Scargill House) and 21  
members of the public

**2223/136 To receive apologies and approve the reasons for absence.**

Apologies had been received from Councillor Appleton and Councillor Close.

**2223/137 Disclosures of interests and requests for dispensations**

None.

**2223/138 Minutes of the previous meeting**

**RESOLVED** that the minutes of the Meeting of the Council held on Wednesday 1<sup>st</sup> February  
2023 were accepted as a true and accurate record. Councillor Lister signed the minutes.

**2223/139 North Yorkshire County Council and Craven District Council**

**a) To receive reports from North Yorkshire County Councillor and Craven District  
Councillors.**

Councillor Foster advised that the budget has been set for North Yorkshire Council and that the  
new council goes live on the 1<sup>st</sup> April 2023. The consultation on the Parish Charter is ongoing.

Councillor Metcalfe gave a brief report and thanked the council and residents for making her  
welcome at meetings over the years.

**b) To receive information regarding the launch of the new North Yorkshire Council  
and agree any action required**

The new North Yorkshire Council will go live on the 1<sup>st</sup> April 2023. It is hoped that there will be  
no disruption to services.

**c) To consider making a response to the ongoing Draft Parish Charter Consultation**

The Parish Council noted that the consultation is ongoing and agreed not to submit comments  
at this stage.

**2223/140 To welcome a representative of the Parish of Upper Wharfedale and Littondale  
and receive information about plans for St Mary's Church.**

The Council welcomed Andrew Hitchon, parish administrator for the parish church. Mr Hitchon gave an update on plans for the church which had been included in a recent edition of The Link. He explained that the proposals include removing some pews from the back of the church to make the area more welcoming and to increase flexibility. He advised that nothing has been decided yet and explained the process that the church would have to follow, including consultation. Mr Hitchon advised that a public meeting will be held on Tuesday 30<sup>th</sup> May in Kettlewell Village Hall to show the proposals and take comments from the local community.

#### **2223/141 To welcome a representative of Scargill House and receive an update**

Representatives from Scargill house gave a brief update to the meeting. Plans, which have received planning consent, had been delayed due to the pandemic but work is due to start in spring 2023 which will make buildings more useable and sustainable.

Three members of the public left the meeting.

#### **2223/142 Clerks report**

##### **a) To receive the clerk's report**

Received and noted

#### **2223/143 Planning**

To consider planning applications:

- i. **C/46/217D Application to modify the Section 106 Agreement attached to planning permission C/46/217 (full planning permission for erection of dwellinghouse) to accord with the (2015-2030) Local Plan Policy L2, Appendix 5 at Summer Cottage, Sally Lane, Kettlewell, Skipton, BD23 5QT**

The Council agreed not to submit comments on this application but is certainly concerned over the loss of availability of low cost housing for young Parish Families, which was supported by original S106 agreements that are now being modified.

#### **2223/144 Parish issues**

##### **a) To receive an update on highways issues, including parking issues, and agree any action required**

The Council noted that there is still an issue with inconsiderate parking within the parish, particularly on junctions. This is dangerous, can be illegal and causes inconvenience, hence, Council may report to Local Enforcement Officers.

##### **b) To receive an update on street lighting**

Councillors noted that all lights are currently working but will check if the light flashing on Sally Lane is one managed by the council.

##### **c) To receive information regarding bins and plant pots placed in the parish and consider any action required.**

The Council noted that bins and plant pots are being placed on the Market Place and **resolved** to write to the Trust Lords in order that they revisit their jurisdiction over this land, and help ensure that the Market Place is of benefit to all parishioners.

**d) To receive a request from residents of Starbotton to place a storage shed on The Pinfold**

Residents of Starbotton requested that they would like to store a marquee and some equipment in a shed on The Pinfold. There was some discussion about who owns this land and whether planning permission may be required from the YDNPA. It was agreed that the items could be stored in a dry barn.

**e) To consider arrangements for a litter pick within the parish**

Councillor Macefield will organise a litter pick in April. He requested that any volunteers should contact him. A notice will be placed in noticeboards and on the website. A risk assessment will be produced and volunteers will wear high vis vests.

**f) To note a recent incident of fly tipping.**

Noted. Any future incidents should be reported to North Yorkshire Council.

**g) To consider arrangements for the maintenance of Council owned benches within the parish**

Previously residents have been asked to help with maintenance of benches in the Parish. A notice will be displayed requesting volunteers and the Council will provide brushes and finishing materials.

**2223/145 Playground**

**a) To receive an update on the playground**

Councillor Lister advised he had visited the playground and that the new swings have been installed. He noted that some of the walls and fences require repairs, a fallen tree needs cutting up and that there was litter in the playing field. He suggested that the football field could be closed in winter months to allow the field to recover. Councillor Lister advised he would try and do some of the work and invited others to volunteer.

A representative of the Playground Committee advised that maintenance work has mostly been completed and that fundraising is ongoing. The Committee will be doing some tidying up in the playground on the 4<sup>th</sup> April.

**2223/146 IT issues**

**a) To receive an update on the new website and agree any actions required**

The new council website is due to go live on Friday 3<sup>rd</sup> March and can be accessed at [www.kettlewellstarbotton-parishcouncil.org.uk](http://www.kettlewellstarbotton-parishcouncil.org.uk)

**b) To receive information about unsolicited business listing emails received by local business from parish.uk**

Kettlewell with Starbotton Parish Council has been made aware that scam emails from **service-support@parish.uk** have been sent to some local businesses, service providers and clubs to inform that their business listing expires soon and presents an option to renew or cancel.

This is a scam which attempts to charge businesses, service providers and clubs to continue their business listing. The Parish Council does not charge for putting information on its website.

**2223/147 Emergency Plan**

- a) **To receive and approve the amended Emergency Plan**

**Resolved** to approve the Emergency Plan.

#### **2223/148 Events**

- a) **To consider if the Council wishes to make arrangements for an event to celebrate the Coronation of King Charles III in May 2023 and to agree any action required**
- b) **To consider making a financial contribution to Coronation events organised by other local groups**

Residents advised that they hope to host a Coronation lunch on Sunday 7<sup>th</sup> May 2023, similar to that held to celebrate the Queen's Platinum Jubilee, and that funding would be required as the event would cost in the region of £1250.

The Parish Council **resolved** to donate £250 towards the event and the clerk will complete an application for a grant from the National Lottery Awards for All for the remaining £1,000.

- c) **To note that the Annual Parish Meeting will be held at 7.30pm on Wednesday 5<sup>th</sup> April 2023**

Noted.

#### **2223/149 Correspondence**

- a) **To receive the minutes from the Scarecrow Festival Committee meeting on the 16<sup>th</sup> January 2023**

Received and noted

- b) **To receive information from YDNPA regarding the election of a parish member to the Yorkshire Dales National Park Authority, and to consider making a nomination**

Received and noted. The Council agreed not to submit a nomination

- c) **To receive a letter from North Yorkshire County Council regarding Urban Highways grass cutting and agree any action required**

Received and noted. No action required.

- d) **To receive information from North Yorkshire Council regarding the 'Let's Talk Climate campaign', and consider any action required**

Received and noted. The Council will publicise the survey

#### **2223/150 Financial Matters**

- a) **To note the bank balances and receive a bank reconciliation to 24/02/2023**

The bank statements had not been received at the time of the meeting.

- b) **Resolved** to approve payments:

- i. Clerks expenses: Memorial plaque: £59.00

#### **2223/151 Public Participation**

Residents raised concerns that the grass cutting contract no longer includes Starbotton. The Council advised that the grass will be cut but not by the current contractor.

One resident advised that the noticeboard in Starbotton has not been updated since August 2022.

A member of the public suggested that rocks placed outside residences should be set further back from the highway.

**2223/152 Date of the next meeting**

**The Annual Parish Meeting will be held on Wednesday 5<sup>th</sup> April at 7.30pm**

**The next ordinary meeting of the Council will be Wednesday 5<sup>th</sup> April 2023 at 8.00pm**

*Notification of business for future agenda should be 7 clear days of the next meeting*