



**Minutes of the Meeting of Kettlewell with Starbotton Parish Council
Wednesday 7th December at 7.30pm in Kettlewell Village Hall**

Present: Councillor Lister (Chair), Councillor Macefield (Vice-Chair), Councillor Appleton (part of the meeting), Councillor Close and Councillor Wilkinson

Laura Jowett (Clerk), Councillor Foster (North Yorkshire Council) and three members of the public

2223/106 To receive apologies and approve the reasons for absence.

None, all were present

2223/107 Disclosures of interests and requests for dispensations

None.

2223/108 Minutes of the previous meeting

RESOLVED that the minutes of the Meeting of the Council held on Wednesday 2nd November 2022 were accepted as a true and accurate record. Councillor Lister signed the minutes.

2223/109 To receive reports from North Yorkshire County Council and Craven District Council.

Councillor Metcalfe (CDC) had sent apologies. Councillor Foster gave a brief update. The Council thanked Councillor Foster for the grant awarded to fund the generator switch at the Village Hall.

2223/110 Clerks report

a) To receive the clerk's report

Received and noted

2223/111 Planning

a) To receive and note information from YDNPA regarding tree work

Received and noted

2223/112 Playground

a) To receive an update on the playground

The Playground is still closed whilst awaiting repairs. The Playground Committee have advised councillors that they will be in a position to purchase new equipment soon.

2223/113 Website

a) To receive an update on grant applications.

Grants have been awarded from Two Ridings Community Fund (£500 towards initial build) and Craven District Council ward grant (Cllr Sue Metcalfe) (£250 towards first year costs).

b) To agree the domain name

The Council agreed that the domain name should be kettlewellstarbottomparishcouncil.org

c) Resolved to approve the privacy policy

d) Resolved to delegate decisions regarding the content and design to the clerk

2223/114 Financial Matters

a) To note the bank balances and receive a bank reconciliation to 24/11/2022

The bank reconciliation and balances at 24th November 2022 were received and noted

Community account - £100.00

Business account - £8215.55

b) To approve payments:

Noted that the salary payment this month includes the backdated pay award, to 01/04/22.

c) To agree the budget for 2023-2024

The Council considered the draft budget along with a report on the Council's financial commitments and the council's current reserves which are below the recommended level. Minor amendments were made to the budget. It was noted that increased energy costs and other price rises will have a significant impact and the precept will need to be increased to cover rising costs.

Resolved to approve the budget for 2023-2024

d) To agree the precept demand for 2023-2024

Resolved to set the precept at £10,830 for 2023-2024. This equates to £52.29 per band D property.

Councillor Appleton left the meeting at 8.34pm

2223/115 Updates

a) To receive an update on highways issues and agree any action required

The Council noted that cars parked on junctions are causing an obstruction and noted that residents and visitors should park responsibly.

b) To receive an update on street lighting

All street lighting is currently working.

- c) **To receive an update on the generator switch and to note the award of a grant from North Yorkshire County Councillor Locality Budgets**

Grant funding has been received and an order will be placed for the work.

- d) **To receive an update on servicing of the clock and agree the Council's response**

The response to the council's request for two yearly inspections was noted. The Council **resolved** to move to two yearly inspections.

2223/116 Correspondence

- a) **To receive and note information from NALC confirming the pay award for 2022-2023**

Received and noted

- b) **To receive and note information regarding the North Yorkshire Police, Fire and Crime Commissioner's Community Remedy Options Survey**

Received and noted

- c) **To receive and consider an Invitation from North Yorkshire Council to submit expressions of interests for piloting double devolution**

Received and noted

- d) **To receive and consider information from Hedgehogs R Us regarding a Hedgehog Highway Project**

Received and noted

2223/117 Public Participation

One member of the public advised of a hole in the B6160 near Starbotton.

Members of the public asked if the council had considered limiting street lighting hours. This topic has previously been reviewed – conclusion is that to enable Streetlight metering is prohibitively expensive, and most Parishioners have voiced they wish the lights to be fully on outside daylight hours.

2223/118 Resolved that members of the press and public be excluded from item 2223/119 and 120 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature.

(Consideration of commercially sensitive information and personal information relating to staff salaries)

Three members of the public left the meeting at 8.47pm.

2223/119 Grass Cutting Tenders

- a) **To receive and consider bids received for the grass cutting contract**

The grass cutting tender had been displayed online and in noticeboards and an invitation to tender sent to three local contractors. Two bids had been received. These had been opened by the clerk in the presence of councillors earlier that evening.

b) To award the contract and agree expenditure

Resolved to award the grass cutting contract for 2023-2025 to Sue Metcalfe Gardening for the cost of £690 in 2023, £720 in 2024 and £750 in 2025.

2223/120 Staffing

a) To receive a report regarding the recent review of the clerk's performance

Noted

b) Resolved to approve the annual performance review

c) To consider awarding a pay increase linked to performance

Resolved to award the clerk a pay increase to scale point 15 from 01/01/2023

2223/121 Date of the next meeting

The next ordinary meeting of the Council will be Wednesday 1st February 2023 at 7.30pm

Notification of business for future agenda should be 7 clear days of the next meeting