



**Minutes of the Meeting of Kettlewell with Starbottle Parish Council
Wednesday 2nd November at 7.30pm in Kettlewell Village Hall**

Present: Councillor Lister (Chair), Councillor Macefield (Vice-Chair), Councillor Appleton, Councillor Close and Councillor Wilkinson

Laura Jowett (Clerk), Councillor Metcalfe (Craven District Council) and five members of the public

Councillor C Lister opened the meeting by acknowledging the passing of a Kettlewell resident, Ian Cuthbert. Residents spoke of Mr Cuthbert's commitment to the community and the work he did as a parish councillor.

2223/92 To receive apologies and approve the reasons for absence.

None, all were present

2223/93 Disclosures of interests and requests for dispensations

Councillor Lister declared an interest in item 2223/97.a.

2223/94 Minutes of the previous meeting

RESOLVED that the minutes of the Meeting of the Council held on Wednesday 5th October 2022 were accepted as a true and accurate record. Councillor Lister signed the minutes.

2223/95 To receive reports from North Yorkshire County Council and Craven District Council.

Councillor Metcalfe gave a report. She reported that Craven Museum had been placed third out of the 1,883 museum and heritage sites with online access information in the Heritage Access 2022 benchmark.

Councillor Metcalfe made the Council aware of the Ward Grants scheme. Councillor Macefield advised that the Parish Council is likely to submit an application for funding towards the costs of a new website. Councillor Metcalfe provided further information about additional grant schemes which may be able to support the scheme.

2223/96 Matters arising

a) To receive the clerk's report

The clerk's report was received and noted.

2223/97 Planning

a) To consider planning applications:

- i. C/46/88D Full planning permission for erection of agricultural building at Bushey Lodge Farm, Starbotton, Skipton, North Yorkshire, BD23 5HY**

Resolved to support the application.

Councillor Lister did not participate in the discussion or the vote.

2223/98 Playground

a) To receive an update on the playground

The Council noted that the Playground Committee had advised that the playground is currently closed whilst repairs are carried out. Councillor Metcalfe advised that there are issues with a wall at the football pitch, Councillor Lister agreed to have a look.

- b) To receive and sign the lease on the playground effective from 30th October 2023 until 29 October 2044**

Resolved to sign the lease.

2223/99 Updates

a) To receive an update on highways issues and agree any action required

Resolved to report the following issues to Highways and copy to Councillor Foster.

1. Water on parish boundary
2. Shrubs overhanging the highway on Doctors Hill
3. Signage
4. The wall at Middle Bridge
5. Request that the 'Slow' signs on the road through the village are repainted for better visibility.

b) To receive an update on street lighting

Two of the four lights reported are now back on. The Clerk will request an update on the lights that are still not working.

c) To receive an update on the Emergency Plan

Councillor Macefield advised that the document has been updated and that it will be circulated to responders for their views. Once approved the plan will be circulated to the Council and the NYC Resilience Team.

2223/100 Correspondence

- a) To receive correspondence from Craven District Council requesting that the precept demand is submitted by the 31st December 2022**

Received and noted. The Council will agree its precept at the meeting on the 7th December

b) To receive and consider a letter from North Yorkshire Council's street lighting team regarding price increases

The information was received and noted. The clerk will write and request further information about how the unmetered supply is calculated and will notify them that the light at Manningham House has not been on for many years.

c) To receive information from North Yorkshire Council about devolution

The toolkit had been circulated ahead of the meeting

d) To receive information from YDNPA regarding the Hero-Era Motor Rally Event due to be held from the 3rd to the 6th December 2022

Received and noted. The information provided was sparse and the clerk will write to request further information.

2223/101 Financial Matters

a) To note the bank balances and receive a bank reconciliation to 24/10/2022

The bank reconciliation and balances at 24th October 2022 were received and noted

Community account - £100.00

Business account - £8035.03

b) Resolved to approve the following payments:

- i. Clerks expenses: Direct Debit to IONOS for website hosting: £1.20
- ii. Councillor Macefield: reimburse cost of Remembrance wreath: £28.98
- iii. Smiths of Derby: Clock inspection: £331.20 (including VAT of £55.20)
- iv. CEF: Lighting parts: £248.76 (including £41.46 VAT)
- v. Wrigleys Solicitors: Playground lease: £843.60 (including VAT of £140.60)

c) Resolved to agree expenditure of up to £100 for a Christmas tree

d) Resolved to submit an application to CDC for a ward member grant towards the costs of a new website

e) To consider a draft budget

The draft budget and financial forecast and reports were received and considered. Minor amendments were identified and the budget will be returned to the December meeting for approval and to set the precept.

2223/102 Public Participation

One member of the public suggested that it would be useful if the Mobile Post Office attended Kettlewell. The clerk will contact Councillor Foster for information and contact details.

2223/103 Resolved that members of the press and public be excluded from item 2223/104 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature.

(Consideration of commercially sensitive information)

2223/104 Website

a) To receive and consider quotes for a new website

A report including costings had been circulated ahead of the meeting.

b) To consider placing an order for the design, build and hosting of a new council website

Resolved to explore grant funding for the initial costs of building and hosting a new website and then to place an order with Aubergine, who provide websites tailored to the needs of local councils. Costs are likely to be £530 for the initial build and year one hosting costs.

2223/105 Date of the next meeting

The next ordinary meeting of the Council will be Wednesday 7th December 2022 at 7.30pm

Notification of business for future agenda should be 7 clear days of the next meeting