



**Minutes of the Meeting of Kettlewell with Starbotton Parish Council
Wednesday 5th October at 7.30pm in Kettlewell Village Hall**

Present: Councillor Lister (Chair), Councillor Macefield (Vice-Chair) and Councillor Wilkinson
Laura Jowett (Clerk), Councillor Foster (North Yorkshire Council) and five members of the public

2223/77 To receive apologies and approve the reasons for absence.

Apologies had been received from Councillor Appleton and Councillor Close.

2223/78 Disclosures of interests and requests for dispensations

Councillor Lister declared an interest in item 2223/82.a.

2223/79 Minutes of the previous meeting

RESOLVED that the minutes of the Meeting of the Council held on Wednesday 7th September 2022 were accepted as a true and accurate record. Councillor Lister signed the minutes.

2223/80 To receive reports from North Yorkshire County Council and Craven District Council.

Councillor Foster (NYC) gave an update. He advised that Craven District Council have agreed a Warm and Welcome Places scheme and that grant funding is available for community organisations providing a Warm Welcoming space.

Councillor Foster noted that NYC are hosting 'Let's Talk' events about the new council and local communities and that there will be a number of events including one in Kettlewell on the 12th October and one in Buckden on the 26th October. There is also an online survey which he asked the council to encourage people to attend.

Councillor Foster advised some highways issues have been resolved and agreed to report the water running over the highway on the B6160.

2223/81 Matters arising

a) To receive the clerk's report

The clerk's report was received and noted.

2223/82 Planning

a) To consider planning applications:

- i. C/46/88D Full planning permission for erection of agricultural building at Bushey Lodge Farm, Starbotton, Skipton, North Yorkshire, BD23 5HY**

As Councillor Lister had declared a pecuniary interest in this item only two councillors were available which would not constitute a quorum. The clerk will request an extension for the Council's comments and if this is not approved no comment will be submitted.

2223/83 Playground

- a) To receive an update on the playground**
- b) To receive and consider the annual safety inspection and agree any actions required**

A representative of the Playground Committee advised that they had received the copy of the annual safety inspection and were in the process of arranging for the minor repairs to be carried out and obtaining a quote for more extensive repairs.

- c) To receive the final lease and agree that it be signed (if available).**

The lease has not yet been received.

2223/84 Assets of Community Value

- a) To receive correspondence from a resident requesting that the Council apply to register The Kings Head as an asset of community value**

Correspondence had been circulated to the Council.

- b) To receive NALC Legal Topic note 54 which provides information regarding assets of community value**

Information about registering assets of community value had been received.

- c) To consider if the council wishes to nominate The Kings Head Hotel as an asset of community value**

NALC legal advice was reviewed at the meeting, with the conclusion that, if the Parish Council or a community group were successful in nominating the Kings Head as an ACV, this gives a window of 6 weeks, where the Council or a community group can confirm it wishes to put in an offer to buy the property, that is after the owner writes to the authority to confirm that they intend to sell or 25 year lease the property. If Council or community offer is made the owner cannot then sell the property for a 6 month period, however, the owner can sell to whoever they wish and at whatever price.

Further discussions noted that if further planning applications were made to the property, the YDNPA would judge these purely on merit and ACV listing would not usually be a material consideration. In addition, previous ACVs had often had little effect on property sales as many PCs did not have the funding to make a substantive offer.

The Council **resolved** that it did not wish to register the Kings Head Hotel as an asset of community value, but this option is available to a voluntary or community body if one wanted to pursue the matter.

2223/85 Correspondence

a) To receive and consider a letter from the Church regarding internal alterations

The letter was received and considered. The Council **resolved** to invite representatives of St Mary's Church to attend a council meeting to share ideas with the community when the survey has been completed.

b) To receive invitations to upcoming meetings and agree councillor attendance

Councillor Macefield will attend the YDNPA Parish Forum on the 12th October and the YDNPA Planning seminar on the 20th October on behalf of the parish council.

c) To receive and consider information from Craven District Council regarding a Legacy Sub-Committee and to consider making a nomination

This information had been received and will be displayed in noticeboards.

2223/86 Website

To receive information and consider any action required

The Clerk advised that the Council's website is not currently working. The Council do not have the skills to resolve the issues.

This may present an opportunity for the Council to look into obtaining a new website and the clerk advised that there are a number of companies who provide websites specifically tailored to the needs of local councils, which meet the requirements for accessibility and transparency.

The clerk will check if funding is available to parish councils for new websites and will bring information and quotes to the next meeting.

2223/87 Financial Matters

a) To note the bank balances and receive a bank reconciliation to 23/09/2022

The bank reconciliation and balances at 23rd September 2022 were received and noted

Community account - £100.00

Business account - £8,855.75

b) Resolved to approve the following payments:

- i. Clerks expenses: Direct Debit to IONOS for website hosting: £1.20
- ii. Playsafe: Annual safety inspection: £100.80 (including VAT of £16.80)
- iii. Sue Metcalfe Gardening: Grass cutting: £565.00

c) Resolved to agree expenditure of up to £35 for a Remembrance wreath

d) A budget monitoring report for the previous six months was received and noted

e) To consider a draft budget

A draft budget had been circulated to councillors. This was considered and will be on the agenda for the next meeting.

2223/88 Staffing matters

a) To consider arrangements for an appraisal of the clerks performance

Resolved to hold a brief performance review after the council meeting.

2223/89 Public Participation

Councillor Macefield advised that the emergency plan is being reviewed and that the Council has applied for a grant from NYC towards the costs of the isolator switch for a generator at the Village Hall.

Residents mentioned the condition of the war memorial and that a group of residents plan to tidy up the area in the next few weeks.

2223/90 Date of the next meeting

The next ordinary meeting of the Council will be Wednesday 2nd November 2022 at 7.30pm

Notification of business for future agenda should be 7 clear days of the next meeting