



**Minutes of the Meeting of Kettlewell with Starbottle Parish Council
Wednesday 6th July at 7.30pm in Kettlewell Village Hall**

Present: Councillor Lister (Chair), Councillor Appleton, Councillor Close and Councillor Wilkinson

Laura Jowett (Clerk), District Councillor Sue Metcalfe, Kate Hilditch and Phil Richards (YDNPA) and six members of the public

2223/36 To receive apologies and approve the reasons for absence.

Councillor Macefield had sent apologies. **Resolved** to approve the reasons for absence for Councillor Close.

2223/37 Disclosures of interests and requests for dispensations

None.

2223/38 Minutes of the previous meeting

RESOLVED that the minutes of the Annual Meeting of the Council held on Wednesday 1st June 2022 were accepted as a true and accurate record. Councillor Lister signed the minutes.

2223/39 To receive reports from North Yorkshire County Council and Craven District Council.

No report

2223/40 To welcome representatives of the YDNPA and receive information on bins and other issues

The Council welcomed Kate Hilditch (Area Manager) and Phil Richards (Area Ranger) to the meeting.

Kate Hilditch explained that the YDNPA have a policy of not providing bins and instead encouraging visitors to take their litter home with them. At the request of the Parish Council the bin on the YDNP car park in Kettlewell has been retained and is emptied weekly by Craven District Council. Over the last two years this bin has been almost constantly full with further litter often left beside it. The YDNPA have suggested that the bin be removed. Councillors explained that as there are other bins in the vicinity removing the one on the car park would not address the issue as visitors would be likely to leave rubbish besides the CDC bins. The Council suggested additional signage could be provided to encourage visitors to take their litter home. Kate Hilditch advised that the bin will remain in place, at least over the summer months, but that this will be reviewed in the winter. She suggested that local businesses, particularly those providing take away refreshments, consider additional bin provision.

2223/41 Matters arising

a) To receive the clerk's report

Received and noted.

2223/42 Planning

a) To consider planning applications

i. C/46/289 Householder planning permission for erection of two-storey side extension at 3, Orchard Cottages, Far Lane, Kettlewell, Skipton, BD23 5RS

Resolved to submit comments advising that Kettlewell with Starborton Parish Council has concerns about access and would suggest that the increased windows and amount of glass in the NW frontage is out of keeping with the area.

b) To receive notification of an appeal at C/46/208C Leylands Barn, Kettlewell, SKIPTON, BD23 5RN

Noted.

c) To receive and consider the Yorkshire Dales National Park Local Plan - Consultation No.5 'Preferred options', and agree any response the Council wishes to make.

Received and noted. Councillor Metcalfe outlined some of the key points within the preferred options document and suggested that the Parish Council could refer to the local plan when submitting comments on planning applications.

2223/43 Playground

a) To receive an update on the playground

A brief update had been provided. The Council will meet with the Playground Committee in August.

b) To consider the draft lease

Councillors had reviewed the draft lease and advised they had no issues with it.

c) To agree any action required

Resolved to approve the draft lease and instruct the solicitors to proceed, with a view to signing the lease at the meeting in September.

2223/44 Highways

a) To receive an update and raise any highways issues which need reporting

Issues identified at previous meetings, including potholes and the drain at the Blue Bell, have not been resolved despite having been reported. The Clerk will chase these up with the appropriate authorities.

2223/45 Street Lighting

a) To receive a report on street lighting

An update was provided. The majority of street lights have been repaired with a couple of exceptions.

b) To note expenditure to date

Expenditure to date of £1326.93 was noted. It was identified that due to the cost of hiring a cherry picker the Council should consider if the number of lights requiring work justifies this cost.

2223/46 Correspondence

None

District Councillor Sue Metcalfe left the meeting.

2223/47 Financial Matters

a) To note the bank balances and receive a bank reconciliation to 24/06/2022

The bank reconciliation and balances at 24th June 2022 were received and noted

- Community account - £19.80
- Business account - £8,165.64

b) Resolved to approve the following payments:

- i. Sue Metcalfe Gardening: Grass Cutting (April, May and June): £565.00
- ii. Clerks expenses: Direct Debit to IONOS for website hosting: £1.20
- iii. YLCA: Playground Inspections training: £25.00
- iv. Payment to organiser of Jubilee event (part funded by CDC Locality Grant £800 and partly by Kettlewell with Starbotton Parish Council £200.00): £1,000
- v. Gallaghers Insurance: Annual insurance premium: £529.50

c) To receive a budget monitoring report to the 30th June 2022

Received and noted

d) To receive and consider information about the renewal of the Council's insurance (due 01/08/22)

It was noted that additional items (the War Memorial and playground equipment) have been added to the Council's insurance which has led to a small increase in the cost of renewal.

2223/48 Public Participation

A planning issue was raised on behalf of a resident. As this was not an agenda item it was agreed to include it on a future agenda if necessary.

2223/49 Resolved that members of the press and public be excluded from item 2223/49 and 50 under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1(2)) during consideration of items of a confidential nature.

(Consideration of commercially sensitive information and personal information)

2223/50 To receive information regarding registering the lease for the playground and to consider quotes

The Council has been advised that the playground lease will need to be registered. Quotes were sought and the Council **resolved** to appoint Walker Foster Solicitors to register the lease for the cost of £750 (excluding VAT)

2223/51 Benches

a) To receive and consider a request for a memorial bench

A resident has made a request for a memorial bench to be placed outside the Village Store. The Council **resolved** to approve the request and to make appropriate arrangements.

It was noted that the bench for School Hill has been ordered and a suitable location agreed, on Green Lane slightly further up School Hill.

2223/52 Date of the next meeting

The next ordinary meeting of the Council will be Wednesday 7th September 2022 at 7.30pm

Notification of business for future agenda should be 7 clear days of the next meeting