



**Minutes of the Meeting of Kettlewell with Starborton Parish Council
Wednesday 6th April at 7.30pm in Kettlewell Village Hall**

Present: Councillor I Macefield (Vice – Chair), Councillor J Close and Councillor C Wilkinson
Ms Laura Jowett (Clerk), District Councillor Sue Metcalfe and five members of the public

2122/161 Item 1 – To receive apologies and approve the reasons for absence.

Councillor Lister and Councillor Appleton had sent apologies. **Resolved** to approve the reasons for absence for Councillor Lister and Councillor Appleton. Councillor Macefield took the chair in the absence of Councillor Lister.

2122/162 Item 2 – Disclosures of interests and requests for dispensations

None.

2122/163 Item 3 – Minutes of the previous meeting

RESOLVED that the minutes of the meeting held on Wednesday 9th March 2022 were accepted as a true and accurate record. Councillor Macefield signed the minutes.

2122/164 Item 4 – To receive reports from North Yorkshire County Council and Craven District Council.

Apologies had been received from Councillor Quinn. Councillor Metcalfe was in attendance and advised that a grant for the Jubilee event had been agreed.

2122/165 Item 5 – Matters arising

a) To receive the clerk's report

Received and noted.

b) To receive further quotes for works to enable a generator to be run from the Village Hall in the event of an emergency (if available)

Councillor Close advised that two more contractors have been asked to provide quotes. These will be sent to the clerk when received.

2122/166 Item 6 – Emergency Plan

a) To receive an update on the Emergency Plan

Councillor Macefield advised that the Emergency Plan document needs updating and the document will be reviewed and updated shortly.

b) To consider quotes for printing an emergency information leaflet for all properties

The wording for the emergency information leaflet was agreed. Three quotes had been obtained for printing and laminating. **Resolved** to place an order for 300 A5 copies to be printed, single sided, and laminated by Pioneer Press for the cost of £85.00.

c) To consider arrangements for distributing information throughout the parish.

It was suggested that Councillors and other volunteers could deliver the leaflets and that it could possibly be delivered with The Link which is already distributed to each household.

2122/167 Item 7– Playground

a) To receive an update on the Playground and agree any action required.

The land agent has been notified that the Council wishes to proceed with renewing the lease.

The Playground Committee have advised that they are seeking quotes for replacing equipment and requested a meeting with the Parish Council to consider the terms of the under lease - agreed.

2122/168 Item 8 – Land Registration

a) To receive an update and consider any action required

A request for a quote had been submitted and the Council is awaiting a response.

2122/169 Item 9 – Street Lighting

a) To receive an update on repairs to street lighting, and to consider any action required

The street lights at the Old Bank and the Vicarage, and light 7 in Starbotton require further work, the contractor is aware of the work required.

The clerk will circulate a list of lights to councillors, and the contractor, to identify which lights have LED bulbs and gather further details of the bulbs used.

2122/170 Item 10 – Highways

a) To receive an update and raise any highways issues which need reporting

Highways issues were considered, recent water damage has caused further potholes to develop. The Council has reported issues with a further culvert on the B6160 which needs chasing up along with the wall opposite Beckside and the drain cover outside The Bluebell.

b) To receive notification of a planned road closure from Mile House to School Lane, Conistone and Conistone Road to Mile House from the 25th to 29th April between 9am and 5pm

Received and noted. The clerk will request further information about access arrangements.

2122/171 Item 11 – Council matters

a) To receive feedback from the community litter pick

Councillor Macefield advised that the litter pick had been successful and thanked the volunteers who attended. A risk assessment had been conducted and circulated to all volunteers. All areas had been covered apart from Starbotton and half of the Knipe. Councillor Macefield will enquire if this has now been completed.

It was disappointing to note that litter was dropped again in the area immediately after the litter pick and residents noted that there is an issue with dog fouling, particularly on Conistone Road and School Lane. The Clerk will request additional stickers.

The Council raised the issue of litter and the suggestion to remove the bin in the YDNP car park. The Council will, again, write to YDNP to request that this bin is kept and that the YDNP consider increasing provision due to increased need and a requirement to keep the area clean.

b) To consider renewing the Council's subscription to Open Spaces for the cost of £45

The Council agreed to defer this item until the next meeting

c) To receive and consider information about benches in the parish

Mr M Wilkinson had reviewed the benches and gave a verbal report. Many benches require repair or maintenance. The Council will consider putting an appeal out for donors to pay for repairs.

A member of the public raised an issue with stones in the beck at Kilnsey Crag (50m north of the Tenant Hotel) which is causing water to flood the highway. This will be reported to highways, the Environment Agency and copied to Councillor Quinn.

Councillor Metcalfe left the meeting at 8.30pm

d) To consider arrangements for grass cutting in the parish

The grass cutting contract is due to be renewed. The Council will draw up a specification for the work. This item will be brought to the next meeting.

2122/172 Item 12– Website

To receive an update on transferring the hosting of the website

No update was available.

2122/173 Item 13 – Correspondence

a) To receive and consider correspondence from NALC requesting information about issues specific to smaller councils

Received and noted

b) To receive information from the Green Lane Association

Received and noted. The Council appreciates both sides of this issue and agreed to adopt a neutral position.

2122/174 Item 14 – Financial Matters

a) To note the bank balances and receive a bank reconciliation to 24th March 2022

The bank balances at 24th March 2022 were received and noted

- Community account - £100.00
- Business account - £6,376.12

b) Resolved to approve the following payments:

- i. CEF: Street lighting items: £78.62
- ii. YLCA subscription 2022-2023: £134.00

2122/175 Item 15 – Public Participation

A resident mentioned the state of the edge of the road from Kettlewell to the parish boundary. It has washed away in parts and now has some dangerous drops. This issue will also be reported to Highways and copied to Councillor Quinn.

2122/176 Item 16– Date of the next meeting.

The Annual Parish Meeting will be held on Wednesday 18th May 2022 at 7.00pm

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No further business was discussed, the meeting closed at 9.00pm

Notification of business for future agendas should be 7 clear days of the next meeting