KETTLEWELL with STARBOTTON Parish Council

Minutes of the Meeting of Kettlewell with Starbotton Parish Council
Wednesday 2nd February at 7.30pm in Kettlewell Village Hall

Present: Councillor C Lister (Chair), Councillor I Macefield (Vice – Chair), Councillor R Appleton and Councillor C Wilkinson

Ms Laura Jowett (Clerk) and seven members of the public

2122/128 Item 1 – To receive apologies and approve the reasons for absence.

Councillor Close had sent his apologies. **Resolved** to approve the reasons for absence for Councillor Close.

2122/129 Item 2 – Disclosures of interests and requests for dispensations

Councillor Macefield disclosed an interest in item 14.c.i.

2122/130 Item 3 – Minutes of the previous meeting

RESOLVED that the minutes of the meeting held on Wednesday 1st December 2021 were accepted as a true and accurate record. Councillor Lister signed the minutes.

2122/131 Item 4 – To receive reports from North Yorkshire County Council and Craven District Council.

Apologies had been received from Councillor Metcalfe.

Councillor Metcalfe had advised that funds were available from her ward grant and that the Council were invited to apply. An application has been submitted for funding towards the costs of the Jubilee lunch which the Council supports.

2122/132 Item 5 – Matters arising

a) To receive the clerk's report

Received and noted

b) To receive an update on arrangements for a memorial plaque

No update

c) To receive an update on issues raised with the Environment Agency regarding flooding

No update was available. The Clerk will chase this up with the Environment Agency.

d) To receive an update on defibrillators

The pads have been replaced on the defibrillator at Kettlewell, the payment has been made and ratified later in the meeting, and the battery has been replaced on the defibrillator in Starbotton, this was replaced free of charge as it was still within warranty.

e) To receive an update on the Emergency Plan

Councillor Macefield gave an update. He has drafted an updated plan and submitted it to the first responder. Councillor Macefield will circulate the amended version to the Council when it has been reviewed and will consider how to incorporate future updates.

2122/133 Item 6 – Playground

After meeting with members of the Playground Committee on 13th January 2022, the following proposed actions are required with regard to renewing the leases/ applying for a new lease:-

a) To consider the costs associated with the playground and identify which the Council is prepared to commit to (costs including renewal of the lease and the underlease, insurance, maintenance of boundaries, grass cutting, safety inspections and any other costs)

The Council currently covers the costs of maintenance of boundaries, inspections, grass cutting and insurance. The Council will pay the costs of renewing the lease and the Playground Committee advised that it would meet the costs of renewing the underlease.

b) To consider arrangements for agreeing the division of responsibilities between the Council and the Playground Charity and any actions required

The Council will have a future agenda item to review and formalise the relationship with the Playground Committee to include the following arrangements identified by the Council's insurers so that the Playground can be insured under the Council's policy.

'There needs to be a direct link with the Parish Council which will need to include the organisation following the Parish Council's risk assessments, inspections and health & safety for the management of the areas and reporting into the Parish Council at the monthly meeting'.

c) To consider arrangements for negotiating the renewal of the lease and underlease under favourable terms and to assess lower cost options.

The Clerk will seek advice from YLCA regarding the renewal of the lease. The Council **resolved** to ask the land agent if the rent will remain at £5 per year in the new lease and to request that the lease be renewed from the date the current lease expires.

2122/134 Item 7 – Planning

C/46/105F Householder planning permission for demolition of existing single storey bedroom extension and replace with a two storey extension comprising ground floor garden room & plant room with first floor ensuite bedroom at Alva Barn, Kettlewell, Skipton, BD23 5RB

Resolved to submit comments advising that the Council does not support or object to this application but that it is concerned about the impact on neighbouring properties.

2122/135 Item 8 – Land registration

a) To receive an update on parish land following a visit to the NYCC Archives.

Councillor Macefield and Councillor Wilkinson had attended the NYCC archives on the 13th December. The visit had been useful and they had obtained some information relating to some common land in the parish.

Councillor Wilkinson has also obtained some information and documentation from previous councillors.

b) To receive an update on discussions with the Trust Lords.

Councillor Macefield had spoken to the Bar Master who had acknowledged receipt of the letter from the Parish Council. Councillor Macefield identified an action point for Councillors to consider where and how the Council can cooperate with the Trust Lords to register parish land.

c) To consider any action required in light of new information.

Previously the Council's solicitors had suggested applying for cautions on the land identified as parish land however the Council felt this was of limited value. Having obtained further documentation the Council believes that there is sufficient information to register some common land. **Resolved** that Councillors will collate the information and the solicitors will be asked to provide a quote and advise about potential outcomes.

2122/136 Item 9 – Council matters

a) To agree possible locations for planting trees as part of the Queen's Green Canopy/ Platinum Jubilee celebrations.

The Council **resolved** that it did not wish to plant a tree as part of the Platinum Jubilee celebrations.

b) To consider arrangements for a community litter pick

Councillor Macefield has previously organised community litter picks which were well attended by volunteers. These have not been held in recent years due to the pandemic. **Resolved** to request that volunteers contact Councillor Macefield in order that he can make arrangements for a litter pick in 2022.

When a date has been identified, it was agreed to invite the YDNPA to provide volunteers to litter pick in the car park as this area is the responsibility of the YDNPA and the Council felt that they should not ask local volunteers to clear this area.

2122/137 Item 10 – Lighting Matters

a) To identify which street lights require repair and maintenance

An update was provided. The contractor has made repairs to some lights and this work is ongoing.

Further repairs are needed to lights on The Old Bank and The Vicarage in Kettlewell and at Tug Ghyll in Starbotton. The light identified as number 7 in Starbotton is intermittent so should also be looked at.

c) To agree to instruct the contractor to carry out repairs and maintenance

Resolved to instruct the contractor to carry out the necessary repairs.

2122/138 Item 11 – Highways

a) To receive an update and raise any highways issues which need reporting

The Council noted that gutters have been cleared and that a number of highways issues have been resolved since the work has been brought back in house at NYCC.

b) To consider investigating road side wall responsibility

Concerns were raised regarding the condition of roadside walls between Beckside and Townfoot and the Racehorses Hotel to Crookadike Barn. The clerk will contact Area 5 to request these are addressed.

2122/139 Item 12 – Website

a) To consider a quote for amendments to the Council's website

b) To consider arrangements for transferring the hosting of the website

The Council acknowledged that there were insufficient funds in the budget to proceed with this work and requested that the clerk make further investigations into the transfer of the hosting of the website and the suggested amendments.

2122/140 Item 13 – Correspondence

a) To receive and consider information relating to The Queen's Platinum Jubilee

The information was received and noted. The Council will support the community event.

b) To receive and consider information from NYCC regarding an Enhanced Partnership consultation, which is closely linked to the Councils Bus Service Improvement Plan

Received and noted

2122/141 Item 14 – Financial Matters

a) To note the bank balances and receive a bank reconciliation to 24th January 2022

The bank balances at 24th January 2022 were received and noted

- Community account - £65.60
- Business account - £8,168.02

b) To ratify payments made since the meeting in December:

i. CEF Skipton, Street lighting items: £223.37 (including VAT of £37.23)
ii. Clerk's expenses: Defibrillator pads: £49.14 (including VAT of £7.20)

c) Resolved to approve the following payments:

i. Councillor Macefield: to reimburse the cost of downloading information from the NYCC archives: £21.98
ii. CEF Skipton: Street lighting items: £225.18 (including VAT of £37.53

Councillor Macefield abstained from the vote on item 2122.141.c.i

2122/142 Item 15 – Public Participation

A resident advised that the Village Hall may require a generator in the event of an emergency. The Council had previously agreed to seek quotes for work to enable a generator to be used and would chase this up and bring quotes to a future meeting.

A member of the public explained that Open Reach are changing landline telephones to digital by 2023 and that this would cause problems in the event of a power cut, particularly for residents who don't use mobile phones.

A resident notes an issue with loose gravel following resurfacing works. This will be reported to Highways.

It was noted that the fence between the BT exchange and the playground has now been repaired.

The situation with excessive beer barrels outside local public houses was noted.

2122/143 Item 16– Date of the next meeting.

The next meeting of the Council will be on Wednesday 9th March 2022 at 7.30pm

No further business was discussed, the meeting closed at 9.15pm

Notification of business for future agendas should be 7 clear days of the next meeting