



**Minutes of the Meeting of Kettlewell with Starbottle Parish Council
Wednesday 1st December 2021 at 7.30pm in Kettlewell Village Hall**

Present: Councillor C Lister (Chair), Councillor I Macefield (Vice – Chair), Councillor R Appleton, Councillor J Close and Councillor C Wilkinson

Ms Laura Jowett (Clerk) and six members of the public

2122/113 Item 1 – To receive apologies and approve the reasons for absence.

None, all were present.

2122/114 Item 2 – Disclosures of interests and requests for dispensations

Councillor Macefield disclosed an interest in item 6b.

2122/115 Item 3 – Minutes of the previous meeting

RESOLVED that the minutes of the meeting held on Wednesday 3rd November 2021 were accepted as a true and accurate record. Councillor Lister signed the minutes.

2122/116 Item 4 – To receive reports from North Yorkshire County Council and Craven District Council.

Apologies had been received from Councillor Quinn and Councillor Metcalfe.

2122/117 Item 5 – Matters arising

a) To receive the clerk's report

Received and noted

b) To receive an update on arrangements for a memorial plaque

The wording for the plaque was agreed. **Resolved** to purchase a brass plaque of 8 inches by 6 inches with the agreed wording for the cost of approximately £65

c) To receive an update on arrangements for the repair of a bench in Starbottle

Councillor Close advised that the bench had been repaired.

d) To receive an update on issues raised with the Environment Agency regarding flooding

No update was available. The Clerk will chase this up with the Environment Agency.

2122/118 Item 6 – Financial Matters

a) To note the bank balances and receive a bank reconciliation to 22nd November 2021

The bank balances were not available as the statements had not been received in time for the meeting. Bank balances and a bank reconciliation will be received at the next meeting of the Council.

b) Resolved to approve the following payments:

- i. Councillor Macefield: to reimburse the cost of a Remembrance wreath: £21.98
- ii. Arthur J. Gallagher Insurance Brokers Limited: Playground insurance: £294.00
- iii. Walker Foster Solicitors: Professional charges in connection with advice given in relation to potential applications for first registration of land, including searches: £516.00 (including VAT of £80) (The Council noted that the solicitor had applied a 20% reduction to his usual fees)
- iv. Clerk's Expenses: Stamps: £3.96
- v. Richard Close: 2 x 12ft Christmas trees: £240
- vi. Ann Lister: Christmas tree lights: £62.46
- vii. Contribution to Clerk's additional expenses (travel, telephone etc): £50.00

Councillor Macefield abstained from the vote on item i.

c) To consider purchasing a replacement battery for the defibrillator in Starbotton for the cost of £239 (excluding VAT) and replacement pads for the defibrillator in Kettlewell for the cost of £36 (Excluding VAT).

The Council had been advised that a new battery is required for the defibrillator at Starbotton and replacement pads required in January 2022 for the defibrillator in Kettlewell. Councillors recalled that a battery had been purchased for the Starbotton defib fairly recently so instructed the clerk to check this before submitting an order.

Resolved to purchase replacement pads for the cost of £36 (excluding VAT) and a replacement battery (for the cost of £239) if required.

d) To receive and consider the amended draft budget for 2022-2023 with financial forecasting to the 31st March 2022.

The Council received and considered the draft budget along with a report on the Council's financial commitments

Councillor Wilkinson advised that there may be Parish Council elections in May 2022 due to the reorganisation of local government in North Yorkshire. The Council agreed that if election expenses are incurred the cost should be vired from another budget heading.

Any shortfall between income and expenditure will be met from the general reserves.

Resolved to approve the budget for 2022-2023.

e) To consider setting the precept for 2022-2023

The Council considered the level of the precept which had been kept at the same rate for a number of years. In view of the Council's financial commitments the Council agreed that the precept would need to be increased.

Resolved to set the precept at £7,000 for 2022- 2023.

2122/119 Item 7 – Playground

a) To consider the lease and underlease relating to the playground

The Council will make arrangements to meet with the playground committee in January to discuss the renewal of the lease and to move this forward.

b) To consider the proposed costs for renewal of the lease

The proposed cost was considered. The Council may seek additional quotes if appropriate

c) To consider any action required

Resolved to hold a meeting with the Playground Committee in January, committee members will be asked for their availability.

The Council agreed to chase up the issue with the fence at the BT telephone exchange and to ask the owners land agent if they have a lease with BT.

2122/120 Item 8 – Planning

a) C/46/44D Householder planning permission for conversion of existing garage into bedroom with en suite shower room at Ghyll Croft, Coates Lane, Starborton, Skipton, North Yorkshire, BD23 5HZ

Resolved to support the application.

2122/121 Item 9 – Lighting Matters

a) To receive an update on lighting issues

An update was provided. The contractor has been notified of the lights which need repairs or maintenance. Councillor Lister advised that the light at Battery Barn also requires attention.

b) To consider opening a credit account with City Electrical Factors limited to enable the contractor to obtain parts required

Resolved that Kettlewell with Starborton Parish Council open a credit account with City Electrical Factors at Skipton in order that the contractor can obtain the parts required.

2122/122 Item 10 – Highways

Councillors advised that the excess surface water on the highway near the parish boundary is still an issue. There are serious health and safety concerns about this in colder weather. The Clerk will report it again to Area 5 and copy to Councillor Quinn and Councillor Metcalfe. Salt heaps on School Hill and Park Rash need to be replenished urgently.

Large wagons have been coming over Park Rash recently and this road is not suitable for such vehicles. The Council resolved to request that signage be installed at a suitable place where

wagons could turn around, advising that the route is not suitable for HGVs and that it is not advisable to rely on sat nav on that route.

2122/123 Item 11 – Land Registration

To consider sending a letter to the Trust Lords, advising them what the Parish Council's aim is and asking them for their cooperation with registration, and to encourage them in registrations of their own property

Resolved to write to the Trust Lords informing them of the Council's intention to build an information base of parish land and common land with a view to registering the land, where appropriate, and to ask the Trust Lords to investigate their ownership/title deeds to any unregistered land in the Parish. Councillor Macefield will draft the letter.

2122/124 Item 12 – Events

a) To consider arrangements for Christmas, and any action required

Councillor Lister advised that the trees and lights have been purchased and will be installed shortly.

b) To receive and consider further information about the proposed Platinum Jubilee community lunch.

The Council had been asked to make a donation towards the costs of a community lunch to celebrate the Queen's Platinum Jubilee. The Council advised that it was not able to host the event but **resolved** to make a donation of £250 towards the costs of the event. The Council also advised that the organiser contact Councillor Quinn and Councillor Metcalfe to ask if they could contribute through their Locality grant budget.

c) To consider possible locations for planting a tree as part of the Queen's Green Canopy/ Platinum Jubilee celebrations.

Possible locations were discussed including the green area by the top of the bridge or the top of the village. The Clerk asked Councillors to forward grid references or what three words references to specific locations so that permissions could be sought.

2122/125 Item 13 – Correspondence

a) To receive and consider a request to install a replacement memorial bench, previously agreed in October 2017

A request to place a memorial bench on School Hill had been approved by the council in October 2017. The Council reconsidered the request and **resolved** that a bench can be placed on School Hill but that the bench must be made from recycled plastic to reduce future maintenance costs and that the donor be responsible for the cost of the bench, a small plaque and the installation costs.

b) To receive and consider information from Councils Against Noise and Speed (CANS) and agree any action required

Received and noted

c) To receive and consider correspondence from YDNPA regarding a Tree Preservation Order in Starbottan

d) Received and noted

2122/126 Item 14 – Public Participation

A resident raised an issue with speeding vehicles and advised that this is exacerbated by inconsiderate parking and excessive numbers of barrels being stored outside one of the public houses

A member of the public advised that they would be letting off fireworks on New Years Eve.

2122/127 Item 15– Date of the next meeting.

The next meeting of the Council will be on Wednesday 5th January 2022 at 7.30pm if there is relevant business to transact.

No further business was discussed, the meeting closed at 9.10pm

Notification of business for future agendas should be 7 clear days of the next meeting